

NOTE: These are "proposed" minutes and will not be approved until the August 21, 2018 School Board Meeting

4:00 p.m.
Administration Center

Tuesday
August 7, 2018

BOARD MINUTES

CALL TO ORDER – President David Black called the August 7, 2018 meeting of the Board of School Trustees to order at 4:00 p.m. All members were present. Others in attendance included Jane Allen, Superintendent, Robby Goodman, Assistant Superintendent, Mark Snyder, Director of Business Services, Melissa Deak, Transportation Director, and Jeff Palmer, Director of Buildings and Grounds.

SUPERINTENDENT'S REPORT – None

EXPRESSIONS FROM PATRONS – None.

CONSENT AGENDA –

- Claims Lists
- Minutes from the July 24, 2018 School Board Meeting.
- Personnel

EMPLOYMENT:

Northridge High School

Certified: Victoria Malooley, English Teacher, Replacing: Jaime Shreiner
Start Date: August 10, 2018
Hunter Gaerte, FACS Teacher, Replacing: Virginia Mansfield
Start Date: August 10, 2018
Classified: Anita Huff, 3.5 Hour Cafeteria Worker, Replacing: Angie Loomis
Start Date: August 15, 2018
Kierstin Gannon, Color Guard Instructor, Start Date: August 8, 2018

Orchard View Elementary School

Certified: Jennifer Zimmer, Temporary Kindergarten Teacher, Covering Abbie Mast Leaves
Start Date: November 5, 2018
Jennifer Zimmer, 40% Art Teacher, Replacing: Rachelle Judd
Start Date: August 10, 2018
Classified: Alicia Hooley, 6 Hour Special Education Assistant, Replacing: Lisa Graber
Start Date: August 15, 2018
Katie Kalb, 6.5 Hour Special Education Asst., Mixed Ability, Replacing: Meredith Weadick
Start Date: August 14, 2018

Northridge Middle School

Certified: Kristen O'Dell, Head Girls Soccer Coach, Replacing: Gary Smith
Start date: August 8, 2018
Classified: Kesha Eicher, 3.5 Hour Cafeteria Worker
Replacing: Debra Holds Start Date: August 15, 2018
Classified: Sarah Lyles, 6.5 Hour Autism Para
Replacing: Alicia Hooley
Start Date: August 15, 2018, PENDING CLEAR BACKGROUND CHECK

Jefferson Elementary School

Certified: Elizabeth Hren, Kindergarten Teacher, Replacing: Terry Parrish
Start Date: August 10, 2018
Classified: Myra Miller, 3.5 Hour Cafeteria Worker, Replacing: Brittany Peacock
Start Date: August 15, 2018

Transportation Department

Classified: Jennifer Lewis, 4 Hour Bus Monitor, Start Date: August 13, 2018

York Elementary School

Classified: Ruthie Russell, 9 Month, 5 Hour Per Day Custodian, Start Date: August 15, 2018
Carmen Peppler, 3 Hour Cafeteria Worker, Replacing: Jackie Rentfrow
Start Date: August 15, 2018

Heritage Intermediate School

Classified: Rae Rolston, 3.5 Hour Cafeteria Worker, Replacing: Kristin Jones
Start Date: August 15, 2018
Amee Click, 7.5 Hour Special Needs One-to-One Para, Start Date: August 15, 2018

RESIGNATION:

Northridge High School

Certified: Ken Brewster, Boys Golf Coach, Effective Date: August 6, 2018
Classified: Jennifer Purviance, 7.5 Hour Instructional Assistant, Effective Date: August 10, 2018
Ruthie Russell, 2.5 Hour Cafeteria Worker, Effective Date: August 2, 2018
Shayne Cripe, 5.5 Hour Building Assistant, Effective Date: August 21, 2018

Jefferson Elementary School

Certified: Terry Parrish, Kindergarten Teacher, Effective Date: July 24, 2018
Classified: Natalie Mares, 7.5 Hour Building Assistant, Effective Date: July 30, 2018

Jefferson Elementary School and Middlebury Elementary School

Certified: Alex Gonzalez, Art Teacher, Effective Date: July 26, 2018
Classified: Elizabeth Johnson, 6 Hour Cafeteria Worker, Effective Date: August 7, 2018

Northridge Middle School

Classified: Carol Wells, 2.5 Hour Cafeteria Worker, Effective Date: August 1, 2018
Alicia Hooley, 6.5 Hour Autism Para, Effective Date: July 30, 2018
Dawn Setser, 6.5 Hour Autism Para, Effective Date: July 30, 2018

York Elementary School

Classified: Jacquelyn Rentfrow, 3 Hour Cafeteria Worker, Effective Date: July 31, 2018

Transportation Department

Classified: Angie McClane, Bus Driver
Effective Date: August 6, 2018

Heritage Intermediate School

Classified: Jessica Smith, 5.5 Hour Special Education Assistant
Effective Date: August 7, 2018

TRANSFER:

Middlebury Elementary School

Classified: Denisse Latisnere, 12 Month Custodian, to: Heritage Intermediate School,
12 Month Custodian, Replacing: Julia Ahumada
Start Date: August 6, 2018
Classified: Angela Frederick, 6 Hour Temporary Instructional Assistant, to:
5.5 Hour Instructional Assistant, Replacing: Amanda Knox
Start Date: August 15, 2018

Orchard View Elementary School

Certified: Rachelle Judd, 40% Art Teacher, to:
Jefferson Elementary and Middlebury Elementary, 100% Art Teacher
Replacing: Alex Gonzalez, Start Date: August 15, 2018

Heritage Intermediate School

Classified: Christy Koch, 4 Hour Special Education Assistant, to:
5.5 Hour Special Education Assistant Replacing: Melissa Eichorst
Start date: August 15, 2018

Jefferson Elementary School

Classified: Sherri Green, 4.5 Hour Cafeteria Worker, to: 5 Hour Cafeteria Worker
Replacing: Elizabeth Johnson Start Date: August 15, 2018

LEAVE 4430:

Jefferson Elementary School

Classified: Lizbeth Mendez, 5 Hour ELL Assistant, August 20, 2018 to January 8, 2019

EMERGENCY LEAVE:

Northridge High School

Certified: John Stearns, Math Teacher

11.5 Days: August 13, 14,15,16,17,20,21,22,23,24,27,28

Mrs. King moved and Mr. Souder seconded a motion to approve the Consent Agenda as presented. The motion was approved with a vote of 5-0. Mrs. King had a question regarding employment, how are we doing having all of our open slots filled? Mrs. Allen said we have one position yet to fill but we have someone for that, it just didn't make it to the personnel list tonight. All schools seem to be ok with a few positions yet to fill.

CONSIDER APPROVAL OF THE HIPPA EXEMPTION ELECTION FOR SELF-FUNDED NON-FEDERAL GROUP HEALTH PLAN STARTING OCTOBER 1, 2018 – Mr. Miller moved and Mr. Gayler seconded a motion to approve the HIPPA Exemption Election for Self-Funded Non-Federal Group Health Plan starting October 1, 2018 as presented. The motion was approved with a vote of 5-0.

CONSIDER APPROVAL OF BOARD POLICIES ON SECOND READING – Mrs. Allen reviewed the following revised school board policies.

School Board Policies – New and Revised

These policies were created and/or revised to reflect the current state of the law.

1422; 1662; 2260; 3122; 3362; 4122; 4362; 5517 – Nondiscrimination and Equal Opportunity + Anti-Harassment

Revised

- The changes in all of these policies change reflect the new requirements for retaining information when reporting and investigating claims of discrimination and harassment. There is a paragraph near the end of all of the listed policies that has lines through it (to be omitted) and a new one in bold replacing it.

2700 – Annual Performance Report Revised

- This revision incorporates the requirement to include SRO reports when reporting seclusion and/or restraints that have occurred during the school year.

3120.04 – Employment of Substitutes Revised

- This revision covers the changes in Indiana law, Administrative Code and IDOE procedures relating to hiring substitute teachers.

3131 – Reduction in Force (RIF) in Certified Staff Revised

This is a replacement policy to bring our Reduction in Force policy compliant with the changes since the verdict in the 7th Circuit Court. Although this whole policy and the ramifications may still end up in a higher court, the wording will allow it to follow current law as the law changes.

4162 – Drug and Alcohol Testing CDL Holders and Other Employees Who Perform Safety Sensitive Functions

Revised

- The policy changes “opiates” to “opioids” and changes some of the spelling and language to match the Code of Federal Regulations concerning the drug and alcohol tests. It also includes provisions of regulations on how individuals may return to work.

5630.01 V1 – Use of Seclusion and Restraint with Students Revised

- This policy revision reflects the change in the legislature concerning SRO's not having to report seclusion and restraint of students. The legislature decided that SRO's also need to report those instances and that the reports need to be filed along with teacher reports by administration for the Annual Performance Report.

6610 – Extra-Curricular Funds Revised

- The changes in this policy reflect the current requirements of State Law and the State Board of Accounts. The revisions set forth duties of the principal or teacher in charge of a school, the Treasurer, and the Superintendent.

7510 – Use of Facilities Revised

- This revision allows the board to determine if we do not want alcohol or controlled substances served on the premises in any of our facilities that may be rented. Alcohol is not permitted. We have revised the policy to allow raffles and games of chance to be approved by the Superintendent.

7530.02 – Staff Use of Personal Communication Devices Revised

- The revision in this policy says that staff members who do school business on their personal communication devices will need to archive the material. It also more explicitly addresses what driving expectations the district has concerning using devices while driving.

8315 – Information Management New

- This policy addresses “litigation hold” which requires a corporation to identify and preserve information created by the district.

Mr. Gayler moved and Mrs. King seconded a motion to approve on 2nd reading the board policies as presented. The motion was approved with a vote of 5-0.

UNFINISHED BUSINESS - None.

FIELD TRIPS – None.

ANNOUNCEMENTS AND CORRESPONDENCE –

- Mrs. Allen reminded the board they are invited to the Opening Day of School and the luncheon at the NHS Auditorium on August 13, 2018 at 11:30 a.m.

REQUESTS FOR TRAVEL – Dr. Goodman reviewed the Request for Travel with board members.

EXPRESSIONS FROM BOARD MEMBERS –

Mrs. King is so excited to see the kids come back to school and be on campus. The campus isn’t the same when there aren’t many kids here. She is inviting all the families to come tomorrow for student registration day at NHS and all the other schools. It will be interesting to see how this year goes. The newspapers have been covering our football team and are excited about the season. The band has been practicing, other students have been conditioning, and our cross country is running at Bonneyville! Welcome back to all the students and staff!

OTHER BUSINESS – None.

ADJOURNMENT – Mrs. King moved and Mr. Souder seconded a motion to adjourn the August 7, 2018, 2018 meeting of the School Board of Trustees at 4:18 p.m. The motion was unanimously approved with a vote of 5-0. The next scheduled school board meeting will be on August 21, 2018 at 4:00 p.m. at the Administration Center.

David Black, President

Joanna King, Vice President

Robert Souder, Secretary

Scott Miller, Member

Paul Gayler, Member