CALL TO ORDER – President Joanna King called the September 3, 2019 School Board Meeting to order at 4:00 p.m. All board members were present. Others in attendance included Jane Allen, Superintendent, Robby Goodman, Assistant Superintendent, Josh Yoder, Director of Business, and Jeff Palmer, Director of Buildings and Grounds.

SUPERINTENDENT’S REPORT – None.

EXPRESSIONS FROM PATRONS – None.

CONSENT AGENDA –
- Minutes from the August 20, 2019 School Board Meeting
- Claim Lists
- Personnel List

EMPLOYMENT:
Northridge High School
Certified: Dawn Engle, Science Blended Learning, Start Date: September 4, 2019
Jen Purviance, Math (Alg I) Blended Learning, Start Date: September 4, 2019
Tricia King, Math (Geom, Alg II, Pre-Calc, Stats) Blended Learning
    Start Date: September 4, 2019
Paul Johnson, Social Studies (Econ/Gov) Blended Learning
    Start Date: September 4, 2019
Doug Springer, Social Studies (US) Blended Learning
    Start Date: September 4, 2019
Savanna Kimmerling-Troyer, English Blended Learning
    Start Date: September 4, 2019
Clint Borntrager, PE Blended Learning
    Start Date: September 4, 2019
Savanna Kimmerling-Troyer, Super Bowl Coach
    Start Date: September 4, 2019
Jessica Brewer, Special Education Department Chair
    Replacing: Joel Sienicki, Start Date: September 4, 2019
Steve Frizzo, Assistant Boys Soccer Coach, 43230-1
    Replacing: Ross Jones, Start Date: September 4, 2019
Northridge Middle School
Certified: Samantha Baker, Blended Learning Digital Spanish Teacher
    Start Date: August 22, 2019
Heather Goss, Blended Learning Digital Agriculture Teacher
    Start Date: September 4, 2019
Classified: Brenda Radeker, 3.5 Hour Cafeteria Worker
    Replacing: Sarah Heverling, Start Date: September 4, 2019
Emily Wogomon, 7 Hour Special Education Assistant, Replacing: Karl Malone
Jeremy Mahan, 8th Grade Boys B Basketball Coach, 22850-3
Replacing: Jen Lewis, Start Date: September 4, 2019

Heritage Intermediate School
Sandra Hoover, 3.5 Hour Cafeteria Worker
Replacing: Kristin Speed, Start Date: September 4, 2019
Shanda Patterson, 3.5 Hour Cafeteria Worker
Replacing: Kathy Fackelman, Start date: September 4, 2019

Jefferson Elementary School
Angela Irwin, 5.5 Hour Special Education Assistant
Replacing: Crystal Ayres, Start Date: September 4, 2019

Middlebury Elementary School
Joan Bontrager, 7 Hour Cafeteria Worker, Cook
Replacing: Heidi Schwartz, Start Date: September 9, 2019

York Elementary School
Elmina Lehman, 3 Hour Noontime Assistant
Replacing: Dee Pasternak, Start Date: September 4, 2019

Transportation Department
Angel Anglemyer, 2.25 Hour Bus Monitor
Start Date: September 4, 2019
Sandra Hoover, Substitute Bus Monitor
Start Date: September 4, 2019

Administration Center
Joann Schlabach, Cafeteria Sub
Start Date: September 4, 2019

TRANSFER:
Northridge High School
Michelle White, 6.5 Hour 4 Day/Week Autism Para, to:
6.5 Hour 5 Day/Week Autism Para
Start Date: September 4, 2019

Middlebury Elementary School
Cynthia Sutter, 9 Month Custodian, to:
Heritage Intermediate School, 12 Month Custodian
Replacing: Donald Jarrett
Effective Date: September 4, 2019

RESIGNATION:
Northridge High School
Anita Huff, 3.5 Hour Cafeteria Worker
Effective date: September 13, 2019

Orchard View Elementary School
Elmina Lehman, 5 Hour Cafeteria Worker
Effective Date: September 3, 2019

York Elementary School
Sofia Guevara Chacon, 5.5 Hour Instructional Assistant
Effective Date: August 28, 2019

Jefferson Elementary School
Nydia Morales, 3.5 Hour Cafeteria Worker
Effective Date: September 3, 2019
RETIREMENT:
Northridge High School
Classified: Rosie Christman, 12 Month Custodian, Effective Date: February 28, 2020

EMERGENCY LEAVE:
Orchard View Elementary School
Certified: Heidi Garber, 2nd Grade Teacher, August 22, 2019: 1 Day

FMLA LEAVE:
Northridge High School
Classified: Rosie Christman, 12 Month Custodian
From September 5, 2019 to October 17, 2019

Mr. Gayler moved and Mr. Souder seconded a motion approve the consent agenda as presented. The motion was approved with a vote of 5-0.

CONSIDER APPROVAL OF MCS SEA217 DYSLEXIA PLAN – Yvonne Buller was present to explain the Senate Enrolled Act 217 Dyslexia requirements and our plan to address those requirements.

- This is a new law that is what we call an unfunded mandate. It mandates the school corporation has to screen Kindergarten, 1st and 2nd graders for dyslexia.
- A committee has been formed to handle this new task. This committee consists of Mrs. Buller, Mrs. Young (Director of Special Ed), Patti McGlauchlen and Pam Hamilton (MCS Literacy Coaches). They have been working together for the past year including during the summer and now are passing information on to teachers.
- There is a lot of information on the IDOE website regarding this new requirement.
- All of the training and assessment time and costs must be covered by the school district.
- They are being very careful and cautious in putting this plan together to meet this law. The law is supposed to be in force this school year. We are building it as we go and going slowly...the law says we can do that.
- The 1st part of the law is that the school corporation employ and train a reading specialist trained in dyslexia (full time). The training is provided by the IDOE. Mrs. Buller wanted to make sure that people know the IDOE is collaborating and being supportive with schools to accomplish what the law says we have to do. Mrs. Buller is going to Indianapolis soon for a weeklong training (not just about dyslexia but also for all struggling readers). It does meet the criteria of what we need to be looking at. Mrs. Young (MCS Special Education Director) will be doing the classes on-line.
- Second Piece - the corporation needs to provide Professional Development for all staff (K-12)
- Third Piece – Universal Screeners – Universal Dyslexia Screeners, all K-1st and 2nd grade students, each year.
  - Phonologic and Phonemic Awareness
  - Alphabet Knowledge
  - Sound and Symbol Recognition
  - Decoding
  - Rapid Naming
  - Encoding
- Determine when and how to identify students that are at-risk and at-some-risk, this is a local decision – cut scores? Bottom percentage? Rubric of data?
- Parents can ask the school not to screen kids in the Universal Screening.
- When they have a group of students that seem to have problems the school corporation has to notify parents and we have to ask permission to do another level of screening. If the parents refuse, they have to intervene. If a student becomes a “red flag” for the teachers, they need to do some specialized things with them.
• Fourth Piece – Level 1 and Level II Screeners
  o Create a parent permission protocol for administering level 1 or level 11 screeners
    ▪ Create parent permission form
    ▪ Determine process for when and how forms will be given to parents
    ▪ Determine process for how to follow through collecting forms that are not returned.
• Fifth Piece – Required Reporting
  o Report the universal screener information in the K-2 reading plan.
  o Report dyslexia information on school website by July 15, 2019 (number may be zero this year)
  o Report dyslexia information in current reading plans (number may be zero this year)
• Sixth Piece – Instruction Approaches & Interventions
  o Choose instructional approaches that will be used for students identified as at-risk or at-some risk.
    ▪ Determine a process to provide dyslexia interventions and document progress
    ▪ Make sure the process aligns with RTI/MTSS

Mr. Miller asked if Mrs. Buller would see the need for additional staff. Mrs. Buller pointed out this is a non-funded mandate. There is no money behind this. The answer to Mr. Miller’s question is “no”. Looking at the screeners on the list, they decided does all the things on the list they are supposed to do. Four of the six areas we need to cover are covered by NWEA, which should help. Mrs. King asked about the cut scores, how do they come up with those scores and what do you use that for next year. Are those numbers staying with the kids when they go to the next grade level? Mrs. Buller said that is the scary part of all this, they are leaving setting cut scores to individual districts and none of them have been trained on how to set a cut score. That’s not something they went to school for or had a class in, which is why they are going to involve multiple people with different backgrounds (Special Ed, Literacy experts, Title 1 teachers with reading background etc.) We have some really good teachers who can identify which kids will probably struggle to the 3rd grade. A lot of this is uncharted territory. We want to set those cut scores at a place where we provide intervention and they move away from that cut score when we reassess them. Mrs. Buller meets with curriculum directors in our area and in a beautiful way; we are all doing very similar things. She is in the process of writing our Dyslexia Policy and it will be on our website. Mrs. King said it’s always a concern when we have the state using numbers – pitting schools against each other and she wants to say “let’s just do what is right for kids” not making this a numbers game. She had another question regarding multisensory learning – are we still doing Minds in Motion? Mrs. Buller said we are. Mrs. King asked have we seen how that has helped our students. Mrs. Buller said it’s being done different ways in each building and is helping our kids. Mr. Eash said it sounds like the faculty and administration are going to be going thru a learning curve, which can change from year to year. He does like the group intervention because he thinks some kids (not all kids) if you single them out it might adversely affect them and this way they are in a group. He also liked bringing kids into the intervention that might be borderline instead of making them pass, that way when you reassess them they are past it and they can move on. Mr. Souder said Mrs. Buller said something that he didn’t understand and that was a parent wouldn’t want their child involved in this…is that an issue? Mrs. Buller said you just do not know how a parent will react. She thinks it is always respectful to keep the parents informed and give them an option. Mr. Gayler said it does not address anyone that would have problems beyond 2nd grade. Mrs. Buller said not at this time, she has already gotten that question from a couple of parents. Right now, we do not have the capacity to be able to do that but in the future, we may. Mrs. King said the bottom line is teachers know when our students are struggling and they have been able to make those adjustments and help their kids.

Mrs. King thanked Mrs. Buller for her presentation – it was very informative. Mr. Souder moved and Mr. Eash seconded a motion to approve the MCS SEA217 Dyslexia Plan as presented. The motion was approved with a vote of 5-0.

CONSIDER APPROVAL FOR NHS THEATER TO ADVERTISE FOR NEW YORK CITY TRIP – This is a request from Ellen Augustine to advertise with drama students for a trip to New York City in June 2020. It would be after school is out. This is not a decision that concerns funding. The students and teachers will cover funding
for this trip. Mr. Gayler moved and Mr. Eash seconded a motion to approve the request as presented. The motion was approved with a vote of 5-0.

CONSIDER APPROVAL TO ALLOW NHS IB AND ADVANCED BIOLOGY STUDENTS TO ATTEND THE MARINE BIOLOGY CLASS IN FLORIDA WITH GOSHEN HIGH SCHOOL – This is the annual request that the board allow students to attend the Marine Biology Class in Florida. Nancy Hannah, IB Teacher at NHS provided the following statement regarding the request -

“Northridge Students would be absent from school for two days prior to the Break. They would depart on Wednesday, April 1, at noon, from Goshen High school and return on Saturday, April 11th to Goshen. Leaving on Wednesday, prior to the break, allows the Marine Bio group to arrive earlier on Thursday. This provides opportunity for unpacking the buses and distribution of food and supplies before dark. That strategy worked very well for the spring 2019 trip. If the costs remain the same as 2019, the fee for first year students will be $1200.00. Returning students will be charged less ($1000.00) than the initial price. Adults may also travel with the group for a fee of $900.00 each. Eight Northridge High school students and 9 adult chaperones were engaged in last year’s trip. Three of them were returning students. It was a great week of discovery and learning. Every year brings something new and exciting. It was the year of the manatee! We saw so many manatees this last year. Hopefully we will have another interested group of students for the 2020 trip. If the costs remain the same as 2019, the fee for first year students will be $1200.00. Returning students will be charged less ($1000.00) than the initial price. Adults may also travel with the group for a fee of $900.00 each. Eight Northridge High school students and 9 adult chaperones were engaged in last year’s trip. Three of them were returning students. It was a great week of discovery and learning. Every year brings something new and exciting. It was the year of the manatee! We saw so many manatees this last year.”

Mr. Eash moved and Mr. Souder seconded a motion to approve the request as presented. The motion was approved with a vote of 5-0.

CONSIDER APPROVAL OF DONATION TO MIDDLEBURY ELEMENTARY – Marion Hostetler, Principal at Middlebury Elementary School is asking for approval of a generous donation of $1,500.00 from Fernando Sainz to help fund Angie Troyer’s school needs. Some examples of possible uses of these funds might be:

- Purchasing apps for computers
- Books for students
- Purchasing supplies needed for group activities
- Staff needs.

Mr. Souder moved and Mr. Gayler seconded a motion to approve the donation request as presented. The motion was approved with a vote of 5-0.

CONSIDER APPROVAL OF DONATION TO JEFFERSON ELEMENTARY – Tricia Brickner, Principal at Jefferson Elementary, is asking for approval of $503.25 from the Jefferson PTO. This money will be used toward the Spring 2019 Transportation Fees. Mr. Gayler moved and Mr. Souder seconded a motion to approve the donation request as presented. The motion was approved with a vote of 5-0.

CONSIDER APPROVAL OF DONATIONS TO NORTHRIDGE HIGH SCHOOL – Mr. Wood, Principal at NHS, is asking approval of the following donations to Northridge High School.

- Raider Hoops, Inc. $4,460
  - Towards Promethean Boards
- Grand Design RV LLC $1,500
  - Athletics – Cross Country

Mr. Eash moved and Mr. Gayler seconded a motion to approve the requests of donations as presented. The motion was approved with a vote of 5-0.
CONSIDER APPROVAL OF HEA 1001 SECTION 257 TRF FUND PLAN – Mr. Gayler moved and Mr. Souder seconded to approve approval of HEA 1001 Section 257 TRF Fund Plan as presented. The motion was approved with a vote of 5-0.

CONSIDER APPROVAL OF BOARD POLICIES ON FIRST READING - School Board Policies – New and Revised
These policies were created and/or revised to reflect the current state of the law.

0100 – Definitions Revised The revision adds the definition of “State-Mandated Assessments” so that all references to that term may be used in policies and guidelines without spelling out what it means each time. The new definition is on page 6 of 9.

0164.1 – Regular Meetings Revised We revised the regular meeting bylaw to reflect what we actually do. The wording changes to “at least once” per month to allow for our December and April months of only one meeting.

2261; 2261.01; 2281 – Title I Services; Parent and Family Member Participation in Title I Programs and Parent and Family Engagement Revised These policies are revised to address the Every Student Succeeds Act (ESSA) that the federal government enacted in 2015 – Some of the revisions are concerning meaningful parents and family engagement and Title I district plans. All three policies are directly related to Title I and need to be revised to reflect the law and audit processes.

2623.01 – Test Security Provisions for Statewide Assessments Revised The changes in the policy reflect the law that limits the number of our staff may have the materials in advance of the testing and provisions for reporting cheating or security breaches.

5330.02 – Care of Students with Diabetes Revised This policy is revised to reflect changes in the law regarding preparation and implementation of a diabetes management and treatment plan.

5335 – Care of Students with Chronic Health Conditions NEW This policy revision reflects the change in the legislature regarding creating Individualized Health Plans (IHP) for students with chronic health conditions. This is a new policy for MCS. We already have IEP and ILP for Special Ed and English Learners.

5341 – Emergency Medical Authorization Revised This policy change adds the language that does not allow staff members to abide by any “Do Not Resuscitate” DNR orders. It also discussed the difference between a DNR order and a Physician Order for Scope of Treatment (POST).

5410 – Promotion, Placement, and Retention Revised This revision states the possible determinations and appropriate actions for students who fail to pass the IREAD-3 assessment.

6144 – Investment Income Revised The revision in this policy contains language to reflect the current requirement of the law with respect to school corporation investments.

6145 – Short Term Indebtedness Revised This policy clarifies the definition of “public work” and the procedure for borrowing funds for projects.

6220 – Budget Preparation Revised This policy revision changes the wording to reflect the changes in the budget processes and names from the previous legislature.

6325 – Procurement – Federal Grants/Funds Revised The changes in this policy is due to the U.S. Office of Management and Budget (OMB) Memorandum M-18-18 which raises the financial thresholds in several categories of procurement utilizing Federal funds.
6605 – Crowdfunding Revised This revision in this fairly new policy adds more guidelines that address student privacy protection. It also maintains appropriate safeguards for crowdfunding.

8121 – Personal Background Check – Contracted Services Revised This policy revision adds the word “Indiana” for the expanded background checks for the child protection index.

8210 – School Calendar Revised This policy revision changes the wording to reflect the law, which does not allow collective bargaining regarding the number of days in the school year. It also states that all days missed must be made up or the district may obtain a waiver.

8500 – Food Service Program Revised This policy is revised to reflect the State Board of Accounts (SBOA) guidance that states money placed in a student account does not become income until it is used to purchase a meal.

8600 – Transportation Revised This policy adds the statement that if a school bus has seat belts that are standard equipment and meet the safety guidelines, all occupants must have a safety belt properly fastened at all times.

Mr. Souder moved and Mr. Eash seconded a motion to approve on 1st reading the board policies as presented. The motion was approved with a vote of 5-0.

CONSIDER APPROVAL OF BOARD POLICY 3220.01 ON SECOND READING – Mr. Gayler moved and Mr. Souder seconded a motion to approve Board Policy 3220.01 on 2nd reading as presented. The motion was approved with a vote of 5-0.

UNFINISHED BUSINESS – None.

FIELD TRIPS – None.

ANNOUNCEMENTS AND CORRESPONDENCE –

- School Board visits to the schools will be September 9, 2019
- Notice of Pre-Negotiations Public Hearing – September 11, 2019 at 4:00 p.m. at the Middlebury Community Schools Administration Center
- ISBA Annual Fall Conference – September 30-October 1, 2019

ANNOUNCEMENTS FOR TRAVEL – Dr. Goodman reviewed the list of travel requests.

EXPRESSIONS FROM BOARD MEMBERS –

- Mr. Eash wanted to say kudos to our community, schools and students for supporting our athletic programs the way they do. He saw a post on Facebook from Mrs. Allen on the soccer game. He was at the football game last Friday night he doesn’t think we’ll have a problem filling the stands in our new facility. Thank you for the enthusiasm and support from the community.
- Mr. Souder thought that was great. He finally got to go to a football game and it was really exciting. It was wonderful when the seniors came out on the field. Thank you.
- Mr. Gayler thanked Mrs. Buller for her presentation. You’ve got your hands full with compliance with the state with this plan. But we are in good hands and he appreciates her knowledge and work on this. Thank you.
- Mr. Miller also wanted to thank Mrs. Buller for the Dyslexia Plan explanation and also appreciates the number of interventions that you mentioned were already in place. The board accepted over $8000 in donations and it seems like he says that about every board meeting. It’s an amazing community!
• Mrs. King asked if we have a NHS parent meeting coming up? The reason she asked is because there has been so much talk in the community about vaping. She has had several parents talk to her about it and there is concern about it. She just wanted to encourage parents to get involved and stay involved in your schools. Mrs. Allen said there is a parent meeting on September 9th in the NHS Library at 6:30 p.m. – it’s a very informative presentation by Officer Shotts. It shows the vaping devices and the effects. It would be great if parents could come to that meeting to educate themselves about this.

OTHER BUSINESS – None.

ADJOURNMENT – Mr. Souder moved and Mr. Miller seconded a motion to adjourn the September 3, 2019 school board meeting at 5:03 p.m. The motion was approved with a vote of 5-0. The next school board meeting will be on September 17, 2019 at the Administration Center.

Joanna King, President

Robert Souder, Secretary

Paul Gayler, Vice President

Mitch Miller, Member

Gregg Eash, Member