CALL TO ORDER – President Paul Gayler called the January 21, 2020, Board of Finance Meeting to order at 4:00 p.m. with all members present. Others in attendance included Jane Allen, Superintendent, Robby Goodman, Asst. Superintendent, Josh Yoder, Director of Business Services, and Melissa Deak, Director of Transportation.

ELECTION OF OFFICERS –
- Mrs. King moved and Mr. Souder seconded a motion to appoint Paul Gayler as President of the Board of Finance. The motion was approved with a vote of 4-0, with Mr. Gayler abstaining.
- Mr. Miller moved and Mr. Eash seconded a motion to appoint Robert Souder as Secretary of the Board of Finance. The motion was approved with a vote of 4-0, with Mr. Souder abstaining.

REPORT OF SCHOOL INVESTMENTS FOR THE YEAR – Mr. Yoder, Director of Business Service reported the following investments for the 2019 school year.

<table>
<thead>
<tr>
<th>First State</th>
<th>Interest Rate</th>
<th>Interest Earned</th>
<th>Interra</th>
<th>Interest Rate</th>
<th>Interest Earned</th>
</tr>
</thead>
<tbody>
<tr>
<td>January</td>
<td>1.14%</td>
<td>$23,306.20</td>
<td>3.05%</td>
<td>$57,511.58</td>
<td></td>
</tr>
<tr>
<td>February</td>
<td>1.20%</td>
<td>$21,992.85</td>
<td>3.05%</td>
<td>$56,352.92</td>
<td></td>
</tr>
<tr>
<td>March</td>
<td>1.20%</td>
<td>$24,250.78</td>
<td>3.05%</td>
<td>$56,788.16</td>
<td></td>
</tr>
<tr>
<td>April</td>
<td>1.20%</td>
<td>$22,151.11</td>
<td>3.05%</td>
<td>$57,370.56</td>
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</tr>
<tr>
<td>May</td>
<td>0.01%</td>
<td>$19.83</td>
<td>3.05%</td>
<td>$54,758.95</td>
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</tr>
<tr>
<td>June</td>
<td>0.01%</td>
<td>$0.04</td>
<td>3.05%</td>
<td>$55,887.83</td>
<td></td>
</tr>
<tr>
<td>July</td>
<td>0.01%</td>
<td>$0.02</td>
<td>3.05%</td>
<td>$54,971.24</td>
<td></td>
</tr>
<tr>
<td>August</td>
<td>0.01%</td>
<td>$0.02</td>
<td>3.05%</td>
<td>$55,887.83</td>
<td></td>
</tr>
<tr>
<td>September</td>
<td>0.01%</td>
<td>$0.02</td>
<td>3.05%</td>
<td>$55,887.83</td>
<td></td>
</tr>
<tr>
<td>October</td>
<td>0.01%</td>
<td>$0.02</td>
<td>3.05%</td>
<td>$55,887.83</td>
<td></td>
</tr>
<tr>
<td>November</td>
<td>0.01%</td>
<td>$0.02</td>
<td>3.05%</td>
<td>$55,887.83</td>
<td></td>
</tr>
<tr>
<td>December</td>
<td>0.01%</td>
<td>$0.02</td>
<td>3.05%</td>
<td>$55,887.83</td>
<td></td>
</tr>
<tr>
<td>FSB Total</td>
<td>0.01%</td>
<td>$91,720.96</td>
<td></td>
<td>Interra Total</td>
<td>$460,981.36</td>
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</table>

Grand Total $552,702.32
General Obligation Pension Debt Account

<table>
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<tr>
<th></th>
<th>Interest Rate</th>
<th>Interest Earned</th>
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</thead>
<tbody>
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<td><strong>First State</strong></td>
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</tr>
<tr>
<td>January</td>
<td>0.12%</td>
<td>$45.86</td>
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<tr>
<td>February</td>
<td>0.12%</td>
<td>$41.41</td>
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<tr>
<td>March</td>
<td>0.12%</td>
<td>$45.87</td>
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<tr>
<td>April</td>
<td>0.12%</td>
<td>$44.38</td>
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<tr>
<td>May</td>
<td>3.05%</td>
<td>$1,165.86</td>
</tr>
<tr>
<td>June</td>
<td>3.05%</td>
<td>$1,131.17</td>
</tr>
<tr>
<td>July</td>
<td>3.05%</td>
<td>$1,171.81</td>
</tr>
<tr>
<td>August</td>
<td>3.05%</td>
<td>$1,174.84</td>
</tr>
<tr>
<td>September</td>
<td>3.05%</td>
<td>$1,139.89</td>
</tr>
<tr>
<td>October</td>
<td>3.05%</td>
<td>$1,180.84</td>
</tr>
<tr>
<td>November</td>
<td>3.05%</td>
<td>$1,145.71</td>
</tr>
<tr>
<td>December</td>
<td>3.05%</td>
<td>$1,186.86</td>
</tr>
<tr>
<td><strong>FSB Total</strong></td>
<td></td>
<td><strong>$177.52</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Interest Rate</th>
<th>Interest Earned</th>
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</thead>
<tbody>
<tr>
<td><strong>Interra</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>3.05%</td>
<td>$1,165.86</td>
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<td>3.05%</td>
<td>$1,145.71</td>
</tr>
<tr>
<td></td>
<td>3.05%</td>
<td>$1,186.86</td>
</tr>
<tr>
<td><strong>Interra Total</strong></td>
<td></td>
<td><strong>$9,296.98</strong></td>
</tr>
</tbody>
</table>

Grand Total $9,474.50

2019 Interest Earnings: $562,176.82

2018 Interest Earnings: $179,346.36

BOARD COMMENTS – Mr. Gayler thinks this is a significant amount of earned interest in a safe account that is very welcome in this day and age. Excellent work!

ADJOURNMENT – Mrs. King moved and Mr. Eash seconded a motion to adjourn the Board of Finance Meeting at 4:05 p.m. The motion was approved with a vote of 5-0.

BOARD MINUTES

CALL TO ORDER – President Paul Gayler called the January 21, 2020, meeting of the Board of School Trustees to order at 4:05 p.m. All Board Members were present. Others in attendance included Jane Allen, Superintendent, Robby Goodman, Assistant Superintendent, Josh Yoder, Director of Business Services, and Melissa Deak, Director of Transportation.

SUPERINTENDENT’S REPORT -
Announcement of retirement at the end of the 2019-2020 school year.

- Kahlil Schertz, 4th grade teacher at Heritage Intermediate School Middlebury Elementary presented the following report about e-learning.
- Mr. Hostetler, Principal at Middlebury Elementary, two teachers, Mrs. Prendergast (2nd grade) and Mrs. Engle (Kindergarten), along with students Kenlyn and Mason, came to talk about e-learning and using Seesaw (a classroom app to engage students in their learning).
- See-Saw:
  - Learning: Students use built-in annotation tools to capture what they know in a portfolio.
  - Insights: Teachers better understand student progress without additional work.
  - Families get a window into their student’s learning and provide support.
  - On-line digital app that students use to upload their best work and parents and teachers can see what they are learning.
  - It gives the students an opportunity to show what they are learning. Gives teachers a chance to gain insight and see where some gaps may be. Parents can see anything their child has uploaded.
  - Teachers can following the information from year to year on each student.
  - Ninety percent of the classrooms at MES are using Seesaw.
  - This is a great way for parents who work (and cannot volunteer in the classroom) to see what their children are learning.
- A teacher is able to approve everything the student does, or she/he can send it back for the student to continue working on.
- Mason and Kenlyn, students at MES, talked about how they use Seesaw.
- Board members were able to see students working with Seesaw looking at a PowerPoint presentation the teachers created from MES.
- Parents like it because they are in the loop – teachers like it because they can create assignments, find and modify them and send back to the kids.

Mrs. King asked Mrs. Prendergast and Mrs. Engle in their classrooms, how many students don’t have computers at home. The answer was about half. Mr. Gayler asked if students (where the alternative is they can use the Chromebooks at the school) are able to keep up the pace with the other students that have technology at home. Yes, they were able to keep up the pace. Mr. Miller asked the parents of the students who attended tonight’s meeting what their comments were on Seesaw. Parents said they absolutely love it. It’s a great way to interact with the student and teachers. It’s a good program, probably one of the best!

EXPRESSIONS FROM PATRONS – None.

CONSENT AGENDA –
- Minutes and Executive Minutes from the January 7, 2020 school board meeting
- Claims Lists
- Personnel List
- Donations under $500
- Financial Statement for December 2019

EMPLOYMENT:

Northridge High School
- Classified: Hezekiah Carlstrom, Science Olympiad Administrative Aid
  Start Date: January 22, 2020
- Leah Stacker, 4-Hour Life Skills Para, Start Date: January 22, 2020
- Mark Nathaniel, 7 Hour Special Education Assistant
  Replacing: Kathleen Kelly (Kris Brown, Blended Learning)
  Start Date: January 22, 2020

Northridge Middle School
- Certified: Sabrina Roney, National Junior Honor Society Sponsor
  Position split with Kim Cammenga and Nikki Belschner
  Start Date: January 22, 2020
- Kim Cammenga, National Junior Honor Society Sponsor
  Position Split with Sabrina Roney and Nikki Belschner
  Start Date: January 22, 2020
- Nikki Belschner, National Junior Honor Society Sponsor
  Position split with Kim Cammenga and Sabrina Roney
  Start Date: January 22, 2020
- Jeff Payne, Running Club Sponsor, Start Date: January 7, 2020

Orchard View Elementary School
- Classified: Lizzie Miller, 3.5 Hour Cafeteria Worker, Replacing: Laura Hamood
  Start Date: January 22, 2020
- Kayli Prough, 6.5 Hour, 3 Day/Week Life Skills Para, Replacing: Erika Leisure
  Start Date: January 23, 2020
TRANSFER:

Northridge High School
Classified: Calvin Holds, 9 Month, 5 Hours/Day Custodian, to:
12 Month, 8 Hours/Day Custodian, Replacing: Rosie Christman
Start Date: January 13, 2020

Northridge Middle School
Classified: Leah Vetere, 6.5 Hour Life Skills Para, to:
6.5 Hour Special Needs One-to-One Para, Replacing: Tobey May
Start Date: January 22, 2020

RESIGNATION:

Northridge High School
Classified: Em Brewer, 6.5 Hour Special Education Assistant
Effective Date: January 27, 2020

Northridge Middle School
Classified: Tobey May, 6.5 Hour Special Needs One-to-One Para
Effective Date: January 10, 2020
Jordan Elliott, 7 Hour Special Education Assistant
Effective Date: January 24, 2020

Middlebury Elementary School
Classified: Laura Hamood, Cafeteria Manager, 1 Day/Week, Effective Date: January 13, 2020

Orchard View Elementary School
Classified: Laura Hamood, 5 Hour Cafeteria Worker, Effective Date: January 13, 2020

RETIREMENT:

Northridge Middle School
Classified: Miriam Bontrager, 8 Hour Building Assistant, Effective Date: May 28, 2020

Jefferson Elementary School
Classified: Jackson Roberts, 12 Month Custodian, Effective Date: March 8, 2020

FMLA LEAVE:

Northridge Middle School
Certified: Joanna Armington, Choir Teacher, From January 6, 2020 to January 17, 2020

EMERGENCY LEAVE:

Northridge High School
Classified: Jodi Koss, Music Department Assistant,
8 Hours: March 12, 2020; 8 Hours: March 13, 2020

Jefferson Elementary School
Certified: Cameron Baber, First Grade Teacher, 3 Days: January 7, 10, 13, 2020
Rachel Judd, Art Teacher, 1 Day: February 14, 2020

York Elementary School
Certified: Stephanie Nay, Kindergarten Teacher, 2 Days: January 13, 16, 2020

Mr. Eash moved and Mr. Souder seconded a motion to approve the Consent Agenda as presented. The motion was approved with a vote of 5-0.
CONSIDER APPROVAL OF PROJECT AUTHORIZATION AND PUBLICATION OF NOTICE – Mrs. Allen requested approval of a request for the board to authorize the General Obligation Bond (GOB) project for Technology and the NHS Pool Dehumidification System.

GOB Project: Covering two different projects that need to be done soon.

- $2,000,000
  - Replacement of the NHS Pool Dehumidification System. The current unit is 12 years old and will need to be replaced within the next two years. That project will cost around $2,000,000.

- $3,000,000
  - Technology
    - Refresh all K-3 buildings (1st year)
    - 2nd year – Technology refresh for all administration computers. We have a 6 year rotation for our refresh. That means replacing all the computers in the building and updating systems and so forth.
    - Replace all Promethean Boards at Northridge High School. They will be over 12 years old when we do that. We cannot fix them anymore because we can’t get parts for them.
    - Replace all K-8 Promethean Boards, which are beyond repair in some of the classrooms.
    - Replace all the telephones (except the administration center).
    - Add more fiber so that if one of our schools goes out we can loop it to another.
    - Also would like to start looking at Desktop Virtual Infrastructure.

Mrs. Allen indicated the tax rate would stay neutral and not raise taxes. If approved we would publicize a notice on January 29, 2020 to have a board hearing on the GOB, which will be open for public comment. Mrs. King moved and Mr. Miller seconded a motion to approve the request to authorize the General Obligation Bond project for Technology and the NHS Pool Dehumidification System as presented. The motion was approved with a vote of 5-0.

CONSIDER APPROVAL OF RESOLUTION TO TRANSFER AMOUNTS FROM EDUCATION FUND TO THE OPERATIONS FUND - This is a yearly routine item. Mr. Souder moved and Mr. Eash seconded a motion to approve a resolution to transfer amounts from the Education Fund to the Operations Fund as presented. The motion was approved with a vote of 5-0. See correlated file.

CONSIDER APPROVAL OF 2019 CARRY FORWARD APPROPRIATION & CONTINUING PROJECTS – Mr. Eash moved and Mrs. King seconded a motion to approve the 2019 Carry Forward Appropriation & Continuing Projects as presented. The motion was approved with a vote of 5-0. See correlated file.

CONSIDER APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH STABLE GROUNDS, INC. - Mrs. Allen requested approval of a Memorandum of Understanding with Stable Grounds, Inc. This would be the first legal document that outlines the district responsibilities with partnership with Stable Grounds, Inc. Mr. Eash asked if there were any other school systems within Indiana that have a similar program like this. Mrs. Allen said a lot of school districts use services like this but they are not attached to the school. The neat thing about this is we will go back and forth from the buildings to get the students to Stable Grounds. They can have their equine therapy sessions during the school day at no cost to the parents. Recently a counselor of ours wanted a child go to Oaklawn but was told they didn’t have anything available for eight weeks. The counselor indicated the child needed to go to Oaklawn now! With Stable Grounds, that student would have immediate help. The age level of students for this would be K-12. Mr. Eash questioned if we have the adequate staffing for the boys and girls that need help. Are we pulling them from the general population because of a threat to other students, or is this more of emotional or anxiety? Mrs. Allen said a lot of it is anxiety that students do not necessarily
show (it’s internal), depression, anger or suicidal. All of these situations are different with every kid. We haven’t started staffing yet, but will start out with one full-time Equine therapist and an assistant. Mr. Gayler would like to know the capacity and the number of students we can help. Mrs. Cripe has told Mrs. Allen that when we have this facility, students will come and go all the time – all day long. Mrs. Cripe also indicated to Mrs. Allen during the 2018-2019 school year the counselors in each school building estimated there were approximately 750 students (during the school day) that would need a program like this. Students will be transported to and from the schools using the white buses and everything will be with parent permission. Mr. Miller didn’t see transportation in this budget and Mrs. Allen said it was not in the budget at this time. Mr. Eash said it’s a 5-year agreement, which Mrs. Allen said it was a partnership that will be re-visited in 5 years (and every year with a report). Mr. Gayler thanked Mrs. Allen for her hard work and passion for this project. This is going to be a very neat thing we can provide to our students. Thank you! Mrs. King moved and Mr. Souder seconded a motion to approve a Memorandum of Understanding with Stable Grounds, Inc. as presented. The motion was approved with a vote of 5-0.

CONSIDER APPROVAL OF DONATION TO SCHOOLS - Mrs. Allen requested approval of the following donations to Northridge High School.

- $2,000 from Robert Martin for Raider Motor Sports

Mr. Souder moved and Mr. Eash seconded a motion to approve the donations to Northridge High School as presented. The motion was approved with a vote of 5-0.

UNFINISHED BUSINESS – None.

FIELD TRIPS – Dr. Goodman reviewed the list of field trips with board members.

ANNOUNCEMENTS AND CORRESPONDENCE –

- NLC Girls Swimming Championship was this past Saturday
- The “Hope for Hoops” game was this past Saturday, January 18th. They raised approximately $11,000!
- A professor for one of our former students wrote to Middlebury Schools saying that Gavin Kercher (2018 NHS Graduate) recently graduated from the NASCAR Technical Institute, in Mooresville, North Carolina. Over the one and a half year hands-on program Gavin earned great grades and had excellent attendance. He was invited into the Spec Engine class, where top students build actual engines that are raced on the K&N Pro Series. Gavin has secured full-time employment with Team Penske as a technician. Wow! Congratulations to Gavin!
- Great job on the musical Newsies! Our kids are really talented.

REQUESTS FOR TRAVEL – Dr. Goodman reviewed the list of requests for travel with board members.
EXPRESSIONS FROM BOARD MEMBERS –

- Mr. Souder said it was great to see the MES program.
- Mrs. King was very sorry she missed Newsies. She had heard so many comments from people in the community. This group of students were prepared to do a production but because of problems that was out of their control, it was moved to another date. To have that many students clear their schedules is remarkable. In today’s age, she knows how busy they all are. She had someone call her and tell her it was the greatest show they have ever seen here. Also, regarding Gavin Kercher – she wanted to highlight him because when she went to school there were two diplomas you could get. Today we have eighteen or nineteen career pathways students can take in getting their diplomas. There are so many things you can do at Northridge High School. We continue to help kids shine where they are good. Gavin is an example of a student who started going to the Career Center when he was in 11th grade and after graduation went to the NASCAR Technical Institute where he has done remarkable things. She would like to say he was well prepared when he stepped in those doors, because of experience he had obtained at the Career Center. It’s another example of helping our students get to where they need to be in life. She is glad to see us continually challenge how we do education locally and continue to do what is best for our kids.

OTHER BUSINESS – None.

ADJOURNMENT – Mr. Miller moved and Mrs. King seconded a motion to adjourn the January 21, 2020 meeting of the School Board of Trustees at 5:02 p.m. The motion was unanimously approved with a vote of 5-0. The next scheduled school board meeting will be on February 4, 2020 at 4:00 p.m. at the Administration Center.

__________________________________________
Paul Gayler, President

__________________________________________
Joanna King, Vice President

__________________________________________
Robert Souder, Secretary

__________________________________________
Mitch Miller, Member

__________________________________________
Gregg Eash, Member