NOTE: These are “proposed” minutes and will not be approved until the May 5, 2020 School Board Meeting

4:00 p.m. Tuesday
Virtual Meeting April 14, 2020

BOARD MINUTES

CALL TO ORDER – President Paul Gayler who attended in person, called the April 14, 2020, meeting of the Board of School Trustees to order at 4:00 p.m via Zoom. All other Board Members were present virtually. Jane Allen, Superintendent, attended in person. Others in attendance virtually included Robby Goodman, Assistant Superintendent, Josh Yoder, Director of Business Services, Jeff Palmer, Director of Transportation and Melissa Deak, Director of Transportation.

SUPERINTENDENT’S REPORT -

Mrs. Allen gave a Middlebury Community Schools COVID-19 Update:

Since our last board meeting on March 17 we have watched our world turn upside down. On March 19 Governor Holcomb said that schools would be closed until May 1. Then the Governor’s executive order on April 2 said no more “in person” school for the entire school year. So, since the last board meeting:

- We have changed our e-learning schedule 3 times
- MTA Leadership has been amazing in helping us determine schedules and other things
- We began distributing Grab and Go Breakfasts and Lunches to our students which we have never done before:
  - First day was about 300 kids
  - On Monday of Spring Break it was over 1000 – each kid got 5 breakfasts, 5 lunches, and 10 milks
  - Yesterday was almost 900 kids
  - We found out we are considered “Essential” in terms of Emergency Management
  - Our Food Crew, which consisted of some of our school cafeteria managers and their volunteers, accomplished the most incredible feats by preparing thousands of meals. They did this knowing they could have stayed home and still gotten paid. They did it because of their dedication to our children.
  - Our Food Service Manager, Sara Reafsnyder displayed exceptional leadership by utilizing what food each of the kitchens had in stock, purchasing more food, organizing the managers and volunteers and for working alongside all of them during all of this process.
  - Our building and central office administrators volunteered every day we distributed meals during the stay at home order.
- Melissa Deak, our Director of Transportation has spent hours and hours finding drivers and routing our buses to deliver paper packets and meals to families.
Jeremy Miller, our Director of Technology has devised a plan for laptop and chromebook repair, even picking up and delivering devices for those without transportation.

Robby Goodman, Josh Yoder, Yvonne Buller and Jennice Young have been working daily to make sure all of the issues that come up are taken care of in e-learning, elementary ed, special ed, and finances. We have a tremendous team!

We cannot have “in person” school for the rest of the year. School is not closed – just the buildings are closed. We are back to e-learning every Monday, Wednesday, and Friday. Teachers and principals are available every day between 9-3 and many of them are busy longer than that because they are making connections with kids and parents. We are distributing meals at Jefferson and Northridge Middle School on Mondays and Wednesdays. Our bus drivers are delivering paper packets and meals to student AM bus stops.

This is our new normal. We are dedicated educators in public schools continuing to educate, help, support, and feed our children during this disruptive time in our lives. We are flexible, adaptable, and highly qualified no matter the circumstances. We love our kids and we will take care of them, no matter what.

EXPRESSIONS FROM PATRONS – None.

CONSENT AGENDA –
- Minutes from the March 17, 2020 Additional Appropriation Hearing and School Board Meeting
- Claims Lists
- Personnel

EMPLOYMENT:
Northridge High School
- Certified: Libby Grossman, Temporary English Teacher, covering Malooley leave
  Start Date: April 15, 2020
Northridge Middle School
- Certified: Jeff Payne, Blended Learning Math Teacher, Start Date: April 7, 2020
Administration Center
- Classified: Kimberly Mast, Administration Center, Receptionist/Administrative Assistant
  Replacing: Rosemary Thomas and Deanna Black, Start Date: June 3, 2020
- Classified: Dana Clark, Director of Personnel, Replacing: Delores Merrick
  Start Date: April 15, 2020

RESIGNATION:
Northridge Middle School
- Classified: Dana Clark, Bookkeeper, Effective Date: April 14, 2020
Orchard View Elementary School
- Classified: Kimberly Mast, Building Secretary, Effective Date: June 2, 2020

RETIREMENT:
Administration Center
- Classified: Delores Merrick, Director of Personnel/HR
  Effective Date: May 26, 2020

FMLA LEAVE:
Mrs. King moved and Mr. Eash seconded a motion to approve the Consent Agenda as presented. The motion was approved with a vote of 5-0.

UNFINISHED BUSINESS – None.

FIELD TRIPS – None.

ANNOUNCEMENTS AND CORRESPONDENCE – None.

REQUESTS FOR TRAVEL – Dr. Goodman reviewed 2 requests for travel with board members. These requests were from February 2020 and the teachers had additional costs because of the weather. Therefore, their original travel leaves are adjusted.

EXPRESSIONS FROM BOARD MEMBERS –
- Mr. Eash wanted to thank Jane and Robby and the crew there for weathering this storm to educate our kids and especially the people that are providing the meals to the students that need them.
- Mr. Miller has an appreciation for this set-up and the ability to have a meeting off-site and vote.
- Mr. Souder appreciates all the extra work everyone is doing. It’s awesome to be a part of this group. Thank you very much.
- Mr. Gayler wanted to thank everyone on this call. These are unprecedented times and we have wonderful leadership in the school corporation. There will be more difficult decisions moving forward, we know that, but he knows he can speak from the heart, he
has the utmost confidence in this team (the board and administrators) that we are going to do the best for our students and our community. Thank you for all your hard work.

OTHER BUSINESS – None.

ADJOURNMENT – Mr. Miller moved and Mr. Souder seconded a motion to adjourn the April 14, 2020 meeting of the School Board of Trustees at 4:20 p.m. The motion was unanimously approved with a vote of 5-0. The next scheduled school board meeting will be on April 14, 2020 at 4:00 p.m. at the Administration Center.

__________________________________________  ______________________________
Paul Gayler, President                        Joanna King, Vice President

__________________________________________  ______________________________
Robert Souder, Secretary                      Mitch Miller, Member

__________________________________________
Gregg Eash, Member