

October 24, 2009

Dear Sir or Madam,

My name is Jeremy Miller and I am the principal at Middlebury Elementary School. I am writing to share with you a need that we have at our school. This need is one that will educationally affect every MES student over the course of their four years in the building.

Mr. Rick Loar, the music teacher at Middlebury Elementary School, has shared with me over the last year of his desire to broaden the music curriculum for students and provide more opportunities for them. One of his desires is to offer instruction on guitar to students as a part of their music class. Guitar would be a wonderful opportunity for students to excel in their musicianship. It would also be an opportunity to work with students on fine motor skills and instill within them a lifelong love of the many different kinds of music that are encompassed by the instrument.

As a former music teacher myself, I was very excited when Mr. Loar brought this idea to me. Studies have been conducted that show the importance of music in a well rounded education. These same studies have shown that music in a student's life increases his or her academic potential as well.

Offering a guitar-based curriculum would be something unique to Middlebury Community Schools as well as other schools across Northern Indiana. While many schools are cutting back on their music curriculum, this is an opportunity to expand and do something wonderful that students would be very excited about.

I am respectfully asking for your consideration in assisting Middlebury Elementary School in funding the initiation of this program. Our school superintendent, Mr. James Conner, enthusiastically supports this curriculum at Middlebury Elementary School and has encouraged me to contact you.

With the approval of the funding to begin this program, Middlebury Elementary School would also place a plaque on the back of each guitar stating that the guitar was an educational gift from you or your company. This would be done to ensure that the community would always remember your generosity.

I have attached a proposal of the equipment needed to start the program. I would also love to further discuss this with you at your convenience. If you have questions or would like to know more information, please don't hesitate to contact me. I may be reached at 574-825-2158 or millerj@mcsin-k12.org. I also invite you to stop by and see me at any time.

Educationally yours,

Jeremy A. Miller
Principal