Middlebury Community Schools
Student Transfer Request
For School Year 2020-2021

PLEASE NOTE:
• TRANSFERS ARE GRANTED FOR ONLY ONE YEAR AT A TIME: YOU MUST RE-APPLY EACH SCHOOL YEAR
• THE FIRST DAY 2020-2021 TRANSFER REQUESTS WILL BE ACCEPTED IS FEBRUARY 19, 2020
• REQUESTS WILL BE PROCESSED AS SOON AS SUBMITTED.
• REQUESTS RECEIVED AFTER SEPTEMBER 9, 2020 WILL NOT BE CONSIDERED FOR TRANSFER.
• THERE IS NO TUITION FEE TO ATTEND FOR THE 2020-2021 SCHOOL YEAR.

TODAY’S DATE: _______________________

Student Name: ____________________________________________________________

Home Address: ____________________________________________________________

City: ____________________________ Zip: ____________________________

Birthdate: _____ / _____ / _______ Home Phone Number: ________________________

Please provide daytime contact information below, in case we need to discuss this transfer request with you:

Parent Name: ____________________________ Phone Number: ______________________

School student is expected to attend based on your home address: ____________________________

School student now attends (in the LAST semester of 2019-2020) ____________________________ Grade _____

School student wishes to attend as a transfer student in 2020-2021 ____________________________ Grade _____

Does the student have an IEP, or receive special education services? ____ YES ____ NO

Is either parent an employee of Middlebury Community Schools? ____ YES ____ NO

If YES, give name and workplace _______________________________________________________

Reason for requesting transfer: _________________________________________________________

______________________________________________________________________________

Regarding Transportation: MCS does not provide transportation across school boundaries. Students may be transported on MCS buses from their school to the Boys/Girls Club after school, but may not utilize bus service to or from anywhere else in the district. Kindergarten students are not eligible for Boys and Girls Club attendance.

I understand that, if approved, this transfer is conditional on my student maintaining satisfactory attendance and behavior.

_________________________________________ DATE
SIGNATURE OF PARENT/GUARDIAN