

**NOTE: These are “proposed” minutes and will not be approved until the January 8, 2019 School Board Meeting**

4:00 p.m.  
Administration Center

Tuesday  
December 11, 2018

### **School Board Minutes**

**CALL TO ORDER** – President Joanna King called the December 11, 2018 School Board Meeting of the Board of School Trustees to order at 4:00 p.m. All board members were present. Others in attendance included Jane Allen, Superintendent, Robby Goodman, Assistant Superintendent, Mark Snyder, Director of Business Services, Melissa Deak, Director of Transportation and Jeff Palmer, Director of Buildings and Grounds.

**CONDUCT SECOND PRELIMINARY DETERMINATION HEARING AND PROJECT HEARING** – Mr. Hesser (Corporation Attorney) said going forward there are two things needed. Those are two Preliminary Determination Hearings and a Project Hearing. We post notices so anyone interested knows when to attend the meeting. We found out (in the last couple of days) that our posting in one of the papers was not published (through a mistake on the part of the paper). As a result, we are re-advertising and will have the actual hearings on January 4, 2019. If there is anyone present at tonight’s meeting that wanted to address the board, they can do that, and their comments will be put on record. Mrs. King opened the floor if there was anyone that would like to address the board and speak about this project. If you would like to speak, please sign-in, if not you are welcome to come to the next hearing on January 4, 2019. Mrs. King thanked everyone for coming and she had no one approach the board to speak to the board. Mr. Scott Miller moved and Mr. Souder seconded a motion to approve adjourning the Second Preliminary Determination Hearing and Project Hearing as presented. The motion was approved with a vote of 5-0.

### **REGULAR BOARD MEETING**

**AMENDMENT OF AGENDA** – Mrs. Allen would like to add Agenda Item 5.6 – Consider Approval of a Donation to Northridge High School. Mrs. King said if there was no objection by the board, they would amend the Agenda. The School Board to add Agenda Item 5.6.

**EXPRESSIONS FROM PATRONS** – None.

### **CONSENT AGENDA** –

- Minutes and Executive Minutes from the November 20, 2018 School Board Meeting and The 1<sup>st</sup> Preliminary Determination Hearing and Project Hearing.
- Claims
- Personnel

### **EMPLOYMENT:**

#### Northridge Middle School

Certified: Jamie Halfast, Cheerleading Coach, 22198-1, Replacing: Melanie Crowel  
Start Date: November 6, 2018

Classified: Autumn Elliott, 8<sup>th</sup> grade Girls B Basketball Coach, 22855-1  
Replacing: Miranda Miller Start Date: December 12, 2018

Bruce Abbott, 9 month, 8 Hour per Day Custodian, Replacing: Matthew Smith  
Start Date: December 11, 2018

#### Transportation Department

Classified: Kesha Eicher, Bus Driver, Start Date: December 12, 2018

Patricia Smith, Bus Driver, Start Date: December 12, 2018

York Elementary School

Classified: Margaret Ingold, 4 Hour Cafeteria Worker, Replacing: Kim Neilson-Yoder  
Start Date: December 12, 2018

Northridge High School

Certified: Taeja Davis, Temporary Special Education Teacher  
Covering Saige DeCleene's FMLA Leave Start Date: March 6, 2019  
Classified: Sheena Puckett, Assistant Cheer Coach, 43298, Replacing: Amanda Kindel  
Start Date: December 12, 2018

RESIGNATION:

Northridge Middle School

Certified: Melanie Crowel, Cheerleading Coach, Effective Date: November 6, 2018  
Tim Magnuson, 7<sup>th</sup> Grade Boys B Basketball Coach  
Effective Date: December 10, 2018

Transportation Department

Classified: Beverly Lunsford, Substitute Bus Monitor  
Effective Date: December 4, 2018

Northridge High School

Certified: Kelly Sienicki, Special Education Teacher, Effective Date: February 8, 2019

TRANSFER:

Northridge High School

Classified: Amanda Kindel, Assistant Cheerleading Coach, to  
Head Cheerleading Coach, 23198 Replacing: Casey Nordman  
Start Date: November 26, 2018

Orchard View Elementary School

Classified: Elmina Lehman, 3.5 Hour Cafeteria Worker, to: 5 Hour Cafeteria Worker  
Start Date: December 12, 2018

Jefferson Elementary School

Classified: Samantha Baker, 6 Hour ELL Assistant, to: 6 Hour Special Education Assistant  
Replacing: Sherri Moore Start Date: December 12, 2018  
Classified: Lizbeth Hurtado, 5 Hour Ell Assistant, to: 6 Hour ELL Assistant  
Replacing: Samantha Baker Start Date: December 12, 2018  
Classified: Maria Garcia, Temporary 5 Hour Ell Assistant, to: 5 Hour Ell Assistant  
Replacing: Lizbeth Hurtado Start Date: December 12, 2018

TERMINATION:

Northridge High School

Classified: Casey Nordman, Cheerleading Coach Effective Date: November 20, 2018

EMERGENCY LEAVE:

York Elementary School

Classified: Shirley Booth, Bookkeeper, 1.5 Hours: November 19, 2018

Northridge Middle School

Certified: Leah Magnuson, 8<sup>th</sup> Grade Math Teacher  
4 Days: November 27,28,29,30 2018:  
Tim Magnuson, 7<sup>th</sup> Grade Science Teacher  
2 Days: November 27, 28 2018

Classified: Patsy Stauffer, Nurse, 2 Hours: November 19, 2018

FMLA LEAVE:

Northridge High School

Certified: Kelly Sienicki, Special Education Teacher

From November 16, 2018 to February 8, 2019

Mike Logan, U.S. History Teacher, From January 1, 2019 to January 21, 2019

Mr. Gayler moved and Mr. Souder seconded a motion to approve the Consent Agenda as presented. The motion was approved with a vote of 5-0.

CONSIDER APPROVAL OF TRANSFER OF APPROPRIATION RESOLUTION FOR 2018 – Mrs. Allen said this is something we do every end-of-year. Mrs. King requested an example of a transfer of appropriation and Mr. Snyder gave an example. Mr. Gayler moved and Mr. Souder seconded a motion to approve the Transfer of Appropriation Resolution for 2018 as presented. The motion was approved with a vote of 5-0.

CONSIDER APPROVAL OF REQUEST TO PROCESS AND RELEASE END-OF-YEAR CLAIMS AS NEEDED. Mrs. Allen said this is something we do every end-of-year. It allows us to process claims and write checks as needed before year-end. Mr. Scott Miller moved and Mr. Gayler seconded a motion to approve the Request to Process and Release End-of-Year Claims as presented. The motion was approved with a vote of 5-0.

CONSIDER APPROVAL OF DONATION FOR HERITAGE INTERMEDIATE SCHOOL - The Bontrager Foundation has generously provided \$4,533 to help purchase the books for each student and staff members for Chris Grabenstein (the author) in March. This donation will allow students and staff to read and share together. Mr. Gayler moved and Mr. Souder seconded a motion to approve the donations for Heritage Intermediate School as presented. The motion was approved with a vote of 5-0.

CONSIDER APPROVAL OF DONATION TO MIDDLEBURY ELEMENARY SCHOOL – The Middlebury PTO would like to donate \$500 for the library account at Middlebury Elementary. That money would cover March Reading Madness, Guest Speakers, and Library Supplies. Mr. Scott Miller moved and Mr. Gayler seconded a motion to approve the donation as presented. The motion was approved with a vote of 5-0.

CONSIDER APPROVAL OF DONATION TO NORTHRIDGE HIGH SCHOOL – Northridge High School is asking for approval to accept the Cleer Vision Window and Cleer Vision Tempered Glass donation of \$3,000 to put in new windows in the Soccer Press Box. Mr. Mitch Miller moved and Mr. Gayler seconded a motion to approve the donation as presented. The motion was approved with a vote of 5-0.

UNFINISHED BUSINESS – None.

FIELD TRIPS – Dr. Goodman reviewed the list of field trips with board members.

ANNOUNCEMENTS AND CORRESPONDENCE –

- There will be a Special Work Session for the board on Monday, December 17, 2018 at the Orchard View Elementary Library (4:00 p.m.). It is to interview prospective applicants for the Jefferson Township School Board vacancy.
- Elsa Fretz, a member of the NHS Girls Swim Team, was named the Indianapolis Star Athlete of the Week. Congratulations Elsa!
- Morgan Litwiller, a member of the NHS Girls Basketball Team recently scored her 1,000 point! She is the 2<sup>nd</sup> person to do that on the history of NHS Girls Basketball Teams. Congratulations!
- Alex Stauffer, NHS boys basketball player was commended by 2 officials, for his characters and how he handled himself on the court during the East Noble boys basketball game.
- Eric Highley, the NHS wrestling coach had his 100<sup>th</sup> win and has now become the winningest coach at NHS in wrestling. Congratulations to Eric!

- Mrs. Allen said this is Scott Miller's last school board meeting as a member of the Board of School Trustees. She said it has been fun to get to know him (again). When she was teaching she was "blessed" to have Mr. Miller as her student in the middle school. He has shared his insight in the community and his insight as to our parents may think. He has been especially helpful in helping kids (he has been an ARMS mentor for many years). Thank you, Mr. Miller, for everything you have done!

ANNOUNCEMENTS FOR TRAVEL – Dr. Goodman reviewed the list of travel requests with board members.

EXPRESSIONS FROM BOARD MEMBERS –

- Mitch Miller expressed his appreciation for the work Scott has done, not only with this group but also across the entire community. Thank you.
- Mr. Gayler said Scott has been wonderful to work with, a good friend, and he knows he is going to move onto bigger and better things. He does appreciate everything he has done for the school corporation.
- Mr. Souder really appreciates Scott, as being a father and a great example for the people in the community. He hears a lot from Scott's daughter (while working at the Essenhaus) and it is all positive. Thank you.
- Scott said he wanted to honor Bob, who served many years, not just here on this school board, but at other school systems (there is no doubt at all for Bob's love and passion for students), and the rest of the board. Dave Black is not here (he served as President). Dave has turned into a friend of mine and you never questioned Dave on what he thought about something, and that was good (especially early-on) having some hardy debates. It's not so much that he changed my mind, but at the same time, it was good. It's hearing people that see something a little bit differently than he does and he's enjoyed it. Joanna, it's been great, we've been through a lot. It's been great serving with you. Paul, he has appreciated him, they were both "newbies" serving together the last 4 years. It was great! All the teachers in the all buildings – thank you! You are preparing lesson plans, working your tail off making our schools work (and the Administrators in those buildings). The custodians, grounds people, everyone that makes this school work outside of this building. Thank you to everyone in this building. When he thinks back to Jim Bromley, and how much fun it was to serve with him those last 2 years. He's known Jim for a long time and he really enjoyed his time here. It's been great to serve with Robby and Mark. Jane Allen is wonderful; she is a jewel, a gift. He knows no one is perfect but there are some people are just gifted. Gifted for that time and that season and he really feels like she is that gift for our school system. For the past 4 ½ years he has seen how she has taken the ball down the field and taken the team with her. That's one of the biggest gifts, it's God-given. Her ability to take the team and take people (even if they don't agree 100% with you) somehow she has the gift to take things forward. It has been an absolute joy. Two reasons he has for being on the school board 1) he absolutely loves this community and 2) his greatest mentor, the greatest man that ever lived and is still alive. When he said he came not to be served but to serve, that is what the passion of Scott's heart is. He hopes he has served the community well and will continue to serve in the future. He wished everyone God's speed.
- Mrs. King said Scott brought so much to the table. When Scott came onto the board, he had a neat prospective. He was a Pastor in a church where there are lot of our families in our community, youth groups, and then his own family. He had a child who was being homeschooled. His perspective was very valuable for them as a board to look at big pictures ideas. Not just what we are doing and this is how we've always done it. Scott helped bring some really good questions to the table and she appreciates that. He did it with a kind a humor that made it easy to hear ideas. One of the things she noticed about Scott is he inherited the same gene that George Bush had, apparently you don't like vegetables. He was very selective about what he'd eat and wouldn't eat ... very selective about his vegetables. Mrs. King presented a gift to Scott in appreciation of his service to Middlebury Community Schools.
- Mrs. King also wanted to thank the Bontrager Foundation, Cleer Vision Windows and the Middlebury PTO for their donations. In today's age, we want to do the very best for our students, we are so

appreciative that people in our community want to join hands and partner with us. Their contributions help raise the bar for our students. Thank you for the contributions.

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OTHER BUSINESS – None.

ADJOURNMENT – Mr. Scott Miller moved and Mr. Gayler seconded a motion to adjourn the December 11, 2018 school board meeting at 4:34 p.m. The motion was approved with a vote of 5-0. The next school board meeting will be on January 8, 2019 at the Administration Center.

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Joanna King, President

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Paul Gayler, Vice President

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Robert Souder, Secretary

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Scott Miller, Member

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Mitch Miller, Member