

NOTE: These are “proposed” minutes and will not be approved until the January 22, 2019 School Board Meeting

4:00 p.m.
Administration Center

Tuesday
January 8, 2018

SECOND PRELIMINARY DETERMINATION HEARING

CALL TO ORDER – President Joanna King called the January 8, 2019 School Board Second Preliminary Determination Hearing to order at 4:00 p.m. All board members were present. Others in attendance included Jane Allen, Superintendent, Robby Goodman, Assistant Superintendent, Mark Snyder, Director of Business Services, Melissa Deak, Director of Transportation and Jeff Palmer, Director of Buildings and Grounds.

CONDUCT SECOND PRELIMINARY DETERMINATION HEARING –

- Call to Order – President Joanna King called the Second Preliminary Determination and Project Hearing to order. All board members were present. Others in attendance included Jane Allen, Superintendent, Robby Goodman, Assistant Superintendent, Mark Snyder, Director of Business Services, Melissa Deak, Director of Transportation and Jeff Palmer, Director of Buildings and Grounds.
- Mrs. King: “We are beginning with the project and second preliminary determination hearing on the proposed construction project. If you are interested in speaking at the hearing, please make sure you have signed the sign-in sheet at the back of the room, which should include your name and address. After a presentation by the administration and its advisors, there will be an opportunity for the public to make comments about the project. At the hearing, we will ask that each person limit their comments to 3 minutes and that the topic be limited to the proposed project under consideration. The Notice of the Preliminary Determination Hearing was published as legally required on December 19, 2018 in the *Goshen News* and the *Middlebury Independent*. At this time, I will ask that Jane Allen explain the purpose of this hearing.”
- Mrs. Allen: “Pursuant to Indiana Code § 20-26-7-37, before a school corporation may spend more than \$1,000,000 to build, repair or alter a school building that will be financed by a lease or bonds, it must hold a public hearing at which explanations of the potential value of the project to the school corporation and community are given. Similarly, pursuant to Indiana Code § 6-2.2-30-3.1, a school corporation must hold two public hearings and adopt a resolution to preliminarily determine to issue bonds or enter a lease for a project which has a total project cost in excess of a non-controlled project. These public hearings and the adoption of resolutions are the very beginning of the legal process. These resolutions establish the maximum financial terms for the proposed project.”
- Mrs. King: “We will now hear from Mrs. Allen about the process of determining and communication the project to the community and the need for the project.”
- Mrs. Allen: “In 2015, central office administration began discussion concerning the need for Northridge High School outdoor athletic facilities. When the current Northridge High School was constructed, there were no plans presented to build athletic facilities for football, track and field, baseball or softball. The high school athletic teams and all physical education classes have to use the outdoor facilities at the middle school for the past 10 years. It was also determined that the current facilities at the middle school were constructed 30 years ago and no major upgrades have taken place except track and bleacher upgrades at the football stadium. The NHS football team practices on the lawn of the high school and all home games are played on the current football field. All track and field, baseball and softball athletes must travel to the middle school for all

practices and games. Junior varsity baseball and softball games must be played at the Middlebury Little League diamonds. The athletic department must transport teams to the diamonds and pay Middlebury Little League for the use of the diamonds for each game. All NHS physical education classes must walk to the middle school to use the track and outdoor baseball and softball fields. The NHS Marching Band practices on the high school parking lot and only uses the football field during football halftimes and for a community performance. Educational need for this project is seen as providing over 700 student facilities for physical education (331), athletics (265) and marching band (127).”

“Central office administrators determined that the land directly north of the teacher parking lot could possibly house outdoor athletic facilities for NHS. Middlebury Community Schools owns the land. A feasibility study of the land determined that it was feasible to construct facilities in that space. Knowing that debt would be falling off the current debt structure, the administration noted that constructing a football stadium with track and field facilities, baseball field, and softball field could be managed without increasing the school tax rate above the 2014 certified tax rate. At that time, the administration released talking points to the community, media, and special interest groups for public input.”

“We have attempted to put together a project that will cost approximately \$15,000,000 that can be completed by the fall of 2020. We have proposed to raise the funds through the sale of bonds and structuring the debt to reflect the debt falling off due to payment of current debt.”

- Mrs. King: “We will now hear from Jeff Palmer about how the projected project meets the needs, as described by the Superintendent.”
- Mr. Palmer showed the land space without facilities and then with the facilities and explained how the football, baseball and softball fields will fit into this space.
- Mrs. King: “We will now hear from Mark Snyder about how the proposed project will be financed, as well as information about the effect on the typical property taxpayer.”
- Mr. Snyder: “Estimated Debt Service/Tax Impact with 2019 Bond”
 - Approximate \$15,000,000
 - Debt will be structured for repayment over 5 years beginning 2020
 - Commitment not to exceed 2014 certified tax rate
 - Will replace some of the debt falling off
 - Still allows flexibility in the future.
- Mrs. King: “We will now open the public hearing. Remember, if you would like to speak, please sign in on the sheet that is located on the table near the door. As I mentioned earlier, we ask that you state your name and address, limit your comments to the proposed project and financing, keep any comments to 3 minutes. If anyone would like to speak, please come forward. “

PUBLIC COMMENT – None.

Mrs. King: “Thank you to all who participated in the hearing. We appreciate your time and interest in the project and the future of our community. Please note that this is just the first step in the legal process. No Board action is legally required at this hearing. Rather, this hearing is solely to hear public comment. The Board will continue to work with the administration and its professionals to look for efficiencies to conserve tax dollars while meeting our educational needs.” “Mr. Hesser, (Corporation Attorney) could you please summarize the Project Resolution? “

- Mr. Hesser: “The Project Resolution is required when the school is planning to spend more than \$1,000,000 per building. It contains the estimated hard & soft construction cost and the costs of issuance and establishes the total project cost. It also contains the estimated tax impact.”
- Mrs. King: “Could I have a motion and second to adopt the Project Resolution?”
Mr. Gayler moved and Mr. Souder seconded a motion to approve the Project Resolution as presented. The motion was approved with a vote of 5-0. Mrs. King asked Mr. Hesser to summarize the Preliminary Determination Resolution.
- Mr. Hesser: “The Preliminary Determination Resolution is required when a school is planning to finance more than \$5,000,000 for a given facility. It contains the total project cost, maximum annual payment and lease term, and other financial terms such as the estimated principal amount and tax impact.”
- Mrs. King: “Could I have a motion and second to adopt the Preliminary Determination Resolution?”
Mr. Gayler moved and Mr. Eash seconded a motion to approve the Preliminary Determination Resolution as presented. The motion was approved with a vote of 5-0.
- The next resolution is a Reimbursement Resolution relating to the financing of the construction project. Mr. Gayler moved and Mr. Souder seconded a motion to approve the Reimbursement Resolution as presented. The motion was approved with a vote of 5-0.

ADJOURNMENT - Mr. Miller moved and Mr. Gayler seconded a motion to adjourn the Second Preliminary Determination Hearing. The motion was approved with a vote of 5-0.

Regular School Board Meeting

CALL TO ORDER – President Joanna King called the January 8, 2019 School Board Meeting to order at 4:20 p.m. All board members were present. Others in attendance included Jane Allen, Superintendent, Robby Goodman, Assistant Superintendent, Mark Snyder, Director of Business Services, Melissa Deak, Director of Transportation and Jeff Palmer, Director of Buildings and Grounds.

SUPERINTENDENT’S REPORT- Announcements of retirements at the end of the 2018-2019 school year.

CLASSIFIED:

- James Miller, NHS Head Custodian – 23 years at MCS
- Linda Troyer, NMS Attendance Secretary – 9 years at MCS
- Susan Pohl, MES Building Assistant – 17 years at MCS

CERTIFIED:

- Rececca Royal, HIS 5th Grade Teacher – 9 yrs in MI; 29 yrs at MCS – 38 years
- Terry Anderson, 7th Grade Social Studies Teacher – MCS – 41 years
- Patricia Nuyken, OVES Music Teacher – MCS 42 years
- Linda Grant, NHS Director of Guidance – MCS – 37 years
- Lenard Cockman, NHS Art Teacher – Ohio 3 yrs; MCS 30 years-33 yrs
- Lynn Thomas, NHS LA Teacher- MCS 40 years
- Sandra Scholten, YES Reading Recovery Teacher – Baugo 9 yrs; MCS 24 yrs- 33 yrs
- Betsy Rogusta, JES Reading Recovery Teacher – 17.5 yrs OVE; 3 yrs YES & JES - 20.5 yrs
- Donald Lanctot, NHS English Teacher – MCS 41 years

EXPRESSIONS FROM PATRONS – None.

CONSENT AGENDA –

- Minutes from the December 11, 2018 School Board Meeting, December 27, 2018 Board Work Session Meeting, Special School Board Meeting and First Preliminary Determination Hearing.
- Claims
- Personnel
- 2018 November Financial Statement

EMPLOYMENT:

Transportation Department

Classified: Chris Kratzer, Sub Bus Driver, Start Date: January 9, 2019
Linda Garty, 2.25 Hour Bus Monitor, Replacing: Kathy Fackelman
Start Date: January 9, 2019

Northridge High School

Certified: Don Weaver, Math Teacher, Replacing: Andrea Kerr
Start Date: January 9, 2019
Trisha King, Assistant Girls Soccer Coach, 43235-1, Replacing: Chris Malott
Start Date: January 8, 2019
Classified: Derek Brunt, Building Manager, Replacing: James Miller
Start Date: February 18, 2019

Jefferson Elementary School

Classified: Paula Dill, Temporary 5.5 Hour Special Education Assistant
Covering Crystal Ayes Leave, Start Date: January 22, 2019

Northridge Middle School

Certified: Andrew Williams, Blended Learning Health Teacher, Start Date: January 8, 2019

RESIGNATION:

Northridge Middle School

Classified: Stephanie Sizemore, Cheerleading Coach, Effective Date: December 6, 2018
Emily Mercer-Nelson, 7.5 Hour ELL Assistant, Effective Date: January 7, 2019

Northridge High School

Certified: Andrea Kerr, Math Teacher, Effective Date: January 21, 2019
Classified: Taeja Davis, 6.75 Hour Life Skills Para, Effective Date: March 6, 2019
Matt Reverman, Head Girls Tennis Coach, Effective Date: December 21, 2018
Matt Reverman, Head Boys Tennis Coach, Effective Date: December 21, 2018

Heritage Intermediate School

Classified: Rae Rolston, 3.5 Hour Cafeteria Worker, Effective Date: January 7, 2019

TRANSFER:

Jefferson Elementary School

Classified: Danielle Miller, 3 Hour Noontime Assistant, to:
4 Hour Noontime Assistant, Start date: January 9, 2017

EMERGENCY LEAVE:

Northridge Middle School

Certified: Nicole Belscher, 8th Grade Special Education Teacher
December 20, 2018: 1 Day
Classified: Heather Stutzman, 4 Hour Building Assistant
December 5, 2018: 4 Hours

Northridge High School

Classified: Teresa Riegsecker, Bookkeeper, December 5, 2018: 8 Hours

Heritage Intermediate School

Classified: Mary Reitz, 6 Hour Special Education Assistant, December 3, 2018: 6 Hours

FMLA LEAVE:

Northridge Middle School

Classified: David Ross, 12 Month Custodian, From December 17, 2018 to January 9, 2019

LEAVE 4430:

Middlebury Elementary School

Classified: Cindy Stanley, 3 Hour Noontime Assistant

Extended from January 8, 2019 to the end of the 2018-19 School Year

Mr. Miller moved and Mr. Souder seconded a motion to approve the Consent Agenda as presented. The motion was approved with a vote of 5-0.

CONSIDER APPROVAL OF ADVERTISING FOR BIDS TO NORTHRIDGE MIDDLE SCHOOL PROJECT AND MIDDLEBURY ELEMENTARY SCHOOL ROOF PROJECT – Mrs. Allen said we need to advertise for bids for the projects in the 2018 GOB we did this year for the middle school old shop area and the MES roof project. This is a legal requirement which we do before we begin any project. Mr. Gayler moved and Mr. Souder seconded a motion to approve advertising for bids for the Northridge Middle School Project and Middlebury Elementary School Roof Project as presented. Mrs. King questioned what we were doing at NMS and Mr. Palmer said we are continuing to renovate and update Mr. Wickersham’s area (computer technology) and the Family and Consumer Science area. The motion was approved with a vote of 5-0.

CONSIDER APPROVAL OF ADVERTISING FOR NHS STUDENT TRIP TO SPAIN – Tammy Baughman, NHS Spanish Teacher, asked for school board approval to advertise for a NHS Student Trip to Spain in April 2020.

- Goal of 12 students on the tour, but a limit of 25.
- There will be 1 chaperone per every 6 students.
- One (1) school day before Spring Break 2020 will be missed (Thursday, April 2, 2020)
- Total cost per student \$4,483 with January early booking savings cost \$3,778
- Students/parents will fund the cost of the entire trip
- Group will spend 9 days touring the historic cities of Barcelona, Cordoba, Figueras, Seville, Toledo and Madrid.
- Any secondary Spanish students at NHS, that have no ongoing behavioral issues, are allowed to go on the trip.

Mr. Gayler moved and Mr. Eash seconded a motion to approve NHS to advertise for a Student Trip to Spain in April of 2020 as presented. The motion was approved with a vote of 5-0.

CONSIDER APPROVAL OF DONATIONS FOR NORTHRIDGE HIGH SCHOOL – Mrs. Allen asked for approval of the following donations to Northridge High School.

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| • Crystal Valley Exchange Club Guidance Department Donation | \$ 500.00 |
| • Community Foundation of Elkhart County-Boys & Girls Tennis | \$ 700.00 |
| • Everance – Robotics Team | \$ 400.00 |
| • Dec0Art – Robotics Team | \$ 200.00 |
| • 1 st State Bank – School Spirit Donation | \$3,925.20 |
| • Anonymous – Drama Troupe 8422 | \$1,000.00 |
| • James/Margaret Lichtenberger – Student Secret Santa
J. Lichtenberger Memorial | \$ 500.00 |

Mr. Gayler moved and Mr. Souder seconded a motion to approve the donations to Northridge High School as presented. The motion approved with a vote of 5-0.

CONSIDER APPROVAL OF DONATION FOR NORTHRIDGE MIDDLE SCHOOL – Crystal Valley Exchange Club has donated \$500 to NMS for guidance materials. Mr. Eash moved and Mr. Souder seconded a motion to approve the donation as presented. The motion was approved with a vote of 5-0.

CONSIDER APPROVAL OF DONATION TO MIDDLEBURY ELEMENTARY SCHOOL – Fernando Sainz would like to donate \$1000 for Mrs. Troyers classroom needs:

- Purchasing an IPAD and/or apps
- Books for students
- Purchasing supplies needed for group activities

Mr. Gayler moved and Mr. Eash seconded a motion to approve the donation to MES as presented. The motion was approved with a vote of 5-0.

UNFINISHED BUSINESS – None.

FIELD TRIPS – Dr. Goodman reviewed the list of field trips with board members.

ANNOUNCEMENTS AND CORRESPONDENCE – None

ANNOUNCEMENTS FOR TRAVEL – Dr. Goodman reviewed and answered questions regarding the list of travel requests with board members.

EXPRESSIONS FROM BOARD MEMBERS –

- Mr. Souder appreciates all the work done. It looks like there is a lot of potential for students to get things that normally may not get. Thank you!
- Mr. Eash is glad to be on-board and is looking forward to working with this board and the community.
- When Mrs. King was listening to the list of teachers retiring and some of those were former teachers of hers. Her grandson is getting ready to go to MES (he’s in pre-school right now) and it’s just nice to know that some teachers are still here that she had when she was going to school. She wanted to really encourage our educators who have given consistently to our community and students and listening to the long list of people with 20+ years of experience, those are some big shoes to fill. She appreciates all they have given to our school and community.

OTHER BUSINESS – None.

ADJOURNMENT – Mr. Souder moved and Mr. Gayler seconded a motion to adjourn the January 8, 2019 school board meeting at 4:38 p.m. The motion was approved with a vote of 5-0. The next school board meeting will be on January 22, 2019 at the Administration Center.

Joanna King, President

Paul Gayler, Vice President

Robert Souder, Secretary

Mitch Miller, Member

Gregg Eash, Member