

NOTE: These are “proposed” minutes and will not be approved until the March 5, 2019 School Board Meeting

4:00 p.m.
Administration Center

Tuesday
February 19, 2019

BOARD MINUTES

CALL TO ORDER – President Joanna King called the February 19, 2019, meeting of the Board of School Trustees to order at 4:00 p.m. Mrs. King welcomed everyone who was at tonight’s meeting. She is happy to see such young faces tonight! Board members present were Joanna King, Robert Souder, Gregg Eash and Mitch Miller. Paul Gayler was absent. Others in attendance included Jane Allen, Superintendent, Robby Goodman, Assistant Superintendent, Mark Snyder, Director of Business Services, Melissa Deak, Director of Transportation and Jeff Palmer, Director of Buildings and Grounds.

SUPERINTENDENT’S REPORT -

- **Hear Report from Orchard View Elementary.**

Mr. Yoder, Principal at Orchard View Elementary, was introduced by Mrs. Allen.

Mr. Yoder said this was their 25th year of having classes at OVE. This is the 1st year the teachers have been implementing “The Leader in Me” (creating highly productive people)

- Leadership Focus using 7 Habits of Highly Effective People
- Year 1 of 3-year implementation period
- 3 main areas of focus: Leadership, Culture and Academics
- Mrs. Palmer, 3rd grade teacher, said one of the most important driving forces behind creating a positive school culture is the connection we have with our students. The connection we make with others drives all relationships, emotions, and learning in life and these connections have always been critical for human beings. Without a doubt, this is at the heart of The Leader in Me. Through The Leader in me, we address these crucial elements of daily life for our students, our staff and our school as a whole. It is a transformation that has enabled us to see the leadership potential of all students and staff. Moreover, our action teams are doing just that. It is only through a collaborative effort that we can really make this work. We know we accomplish more when we use Habit #6 – synergize. These teams bring staff together with a common goal of addressing the areas you see on this slide. We have an awesome staff at OVE and the results of the work done by these action teams has brought about some amazing experiences for our students.
- What are the 7 habits?
 - Habit 1 – Be Proactive
 - Habit 2 – Begin with the End in Mind
 - Habit 3 – Put First Things First
 - Habit 4 – Think Win-Win
 - Habit 5 – Seek First to Understand, Then to be Understood
 - Habit 6 – Synergize
 - Habit 7 – Sharpen the Saw
- Teaching the 7 habits to students through direction and integrated instruction
- Increase student leadership, communication for families about how the 7 habits can be used at home
- Transform physical space to reflect our student and leadership focus
- Staff Lighthouse Team: Coordinators Brienne Estep (1st grade teacher) and Lara Palmer (3rd grade teacher)
- Student and Family Action Team Leaders: Holly Miller (2nd grade teacher) and Tara Marks (School Counselor)
- Shared leadership Action Team Leader: Allyce Cripe (3rd grade teacher)

- Learning Environment Action Team Leader: Lynn McCarthy (Kindergarten teacher)
- Leadership Events Action Team Leader: Heidi Garber (2nd grade teacher)
- Student and Family Learning Action Team
 - Mason and Jared shared the Leader in Me book and one of their favorite habits is #5 – Seek First to Understand, Then To Be Understood
- How are students using leadership concepts at home?
- Shared leadership action team
 - Brooklyn, Noah and Kaden were there today to talk about expectations of our school leadership guides. They have the opportunity to help with morning announcements doing jokes and announce birthdays. It's a big responsibility. They are also morning greeters.
- Leadership Environment Action Team
 - Ben and Rudy are in Mrs. McCarthy's kindergarten class. They focus on why they come to school. They work, play, respect, and learn together. They also have fun!
 - Connor said they were working on making leadership a better place in school. You are in charge of you, you can't control anyone else. In the hallways, they are putting up bulletin boards about Leader in Me.
- Leadership Events: Class Projects / More Class Projects!
 - Gabriella is in 2nd grade. She wanted to share two projects that help them learn the seven habits. The 1st project was planting trees on their playground. They wrote a letter to Mr. Yoder asking if they could plant a tree, then they wrote a letter to a tree farm asking them for a tree. The tree farm surprised them with giving them five trees to plant. They learned something new – how to plant trees! Aiden said the 2nd project was to honor heroes. They invited firefighters, police officers and veterans to a special breakfast to honor them. Emily is in 2nd grade. In their classroom they made a school and call it "The Leadership School. We have many guests read to our class. Our class gives to the community by helping the homeless. Their class was able to raise enough money to make 13 blankets to give to Faith Mission.
- Leadership Events Action Team
 - Allie and Anna are in 3rd grade and are twins. Their class created "Parents Night Out". They wanted to help with this event so they applied to be a teacher's assistant and help others. It made them feel very good to be chosen and to help. They help other students with their projects. They invited board members to a luncheon to show they are all becoming leaders.
- Aligning Academics
 - Gabby, Emma and Aiden said they help their teachers setting goals, having notebooks and help with the parent-teacher conferences. They are able to show parents what great jobs that they do. They love the 7 habits!

Mrs. King had a couple of comments.

- Gabriella said she was in the 2nd grade and talked about planting the trees. So, ten years from now you'll be graduating from Northridge and one of the traditions we have here is when you are a senior you get your cap and gown about 2 weeks before graduation and you'll get to go back to Orchard View and see your teachers and Mr. Yoder and those trees you planted. They would have grown a lot (as you will have) – you have planted some roots in the ground that will be good for many, many other children. So, leaving your "stamp" in your school and community is a really good habit to start. Mrs. King is really proud of them for doing that.
- Ben and Rudy, she loves what they said. They said learn together, play together, respect each other and have fun. She thinks they as adults should probably listen to those words more on a daily basis. So, you brought some good things to the board.

Mr. Eash said it was great that the kids are reading. He just read this book for the second time about two years ago, so he thinks it's great they are getting a little bit of a head start above him.

Mr. Miller appreciated the format of the presentation. The person who is doing the talking and the presentation and also the person that has the understanding. He appreciates you allowing the kids to do that. It appears from looking into the audience there is parent support which tells him they also have an understanding of the program. He saw the kids were tracking their own progress and there would be some research that would support kids and how it impacts learning. Thank you for sharing that.

Mrs. King said we have community partners that make this happen. Just like the students, staff and parents, you guys are making this happen in your school. We need the parents just as involved as the kids and the staff. Outside of that we have a great community and some of those people are mentioned here. These are the partners that make this happen in our school corporation - ChAse Manufacturing, Kent Miller - Century 21, The Bontrager Foundation, Orchard View Elementary PTO, United Way of Elkhart County and the Community Foundation of Elkhart County. We can't do it by ourselves so we are very thankful when people partner with us. Especially parents that came here tonight, thank you. You help set the bar much higher in our school corporation because of your involvement. The success that our children experience here has a lot to do with the doors that they walk thru at home. Thank you, students, for presenting this evening, we are very proud of you and you are doing great things in school - we are really happy for each one of you.

EXPRESSIONS FROM PATRONS – None.

CONSENT AGENDA –

- Minutes from the February 5, 2019 School Board Meeting
- Claims Lists
- Personnel List
- January Financial Statement

EMPLOYMENT:

Northridge High School

Certified: Rhiannon Harrison, Temporary Assistant Principal
Covering Kristin Wells Leave, Start Date: March 27, 2019

Classified: Ray Caples, Head Softball Coach, 13195-2
Start Date: February 20, 2019

Samantha Baker, Assistant Softball Coach, 43295-2
Start Date: February 20, 2019

Derek Weatherholt, Assistant Softball Coach, 43295-1
Start Date: February 20, 2019

Aaron Brick, Head Boys Track Coach, 23180-2
Start Date: February 20, 2019

Shawn Puckett, Assistant Boys Track Coach, 43280-2
50% Split with Eric Blankenship, Start Date: February 20, 2019

Eric Blankenship, Assistant Boys Track Coach, 43280-2
50% Split with Shawn Puckett, Start Date: February 20, 2019

Alisha Hooley, Assistant Girls Track Coach, 43285-2
Start Date: February 20, 2019

Mark Gruwell, Assistant Girls Track Coach, 43285-3
Start Date: February 20, 2019

Dyrk Miller, Assistant Baseball Coach, 43290-3
Start Date: February 20, 2019

James Greensides, Assistant Baseball Coach, 43290-3
Start Date: February 20, 2019

Mike (Steven) Miller, Assistant Baseball Coach, 43290-2

Start date: February 20, 2019

Arick Doberenz, Assistant Baseball Coach, 43290-2

50% Split with Josh Tackett, Start Date: February 20, 2019

Josh Tackett, Assistant Baseball Coach, 43290-1

50% Split with Arick Doberenz, Start Date: February 20, 2019

Brad Frank, Assistant Athletic Director, 33499-2

Start Date: February 11, 2019

RESIGNATION:

Transportation Department

Classified: Cynthia Rodriguez, 5.75 Hour Bus Driver, Effective Date: February 14, 2019

Northridge Middle School

Classified: Sarah Lyles, 6.5 Hour Autism Para, Effective Date: May 30, 2019

EMERGENCY LEAVE:

Transportation Department

Classified: Karen Jones, Bus Driver

February 25,26,27,28, March 1,4,5,6,7,8 2019: 44.47 Hours

Jody Emerson, Bus Driver

January 29,30,31,2019: 17.25 Hours

Debra Frank, Bus Driver

February 8, 2019: 3.15 Hours

Orchard View Elementary School

Classified: Kim Mast, School Secretary, January 31, 2019: 3.5 Hours

Northridge Middle School

Classified: Jordan Elliott, 7 Hour Special Education Assistant

January 30, 2019: 6 Hours

Patsy Stauffer, Nurse

February 13, 2019: .5 Hours

Jefferson Elementary School

Certified: Tim Francis, Counselor, February 13, 2019: 1 Day

FMLA LEAVE:

Jefferson Elementary School

Certified: Alissa Cook, 3rd Grade Teacher, From May 6, 2019 to May 31, 2019

Mr. Souder moved and Mr. Eash seconded a motion to approve the Consent Agenda as presented. The motion was approved with a vote of 4-0.

CONSIDER APPROVAL OF TRANSFER TUITION STUDENTS FOR 2019-2020 SCHOOL YEAR – Mrs. Allen explained the school system gets approximately 400 transfer students each year. Mr. Souder moved and Mr. Eash seconded a motion to approve Transfer Tuition Students for the 2019-2020 school year as presented. The motion was approved with a vote of 4-0.

CONSIDER APPROVAL OF DOLLARS FOR SCHOLARS REQUEST FOR LICENSE PLATE FEES – Mrs. Allen asked for approval of license plate fees. This money comes from people purchasing education license plates thru the BMV in Indiana. Each year we ask the board to donate that money to Dollars for Scholars at the high school. This year the amount is \$131.25. Mr. Eash moved and Mr. Miller seconded the motion to approve the motion as presented. The motion was approved with a vote of 4-0. Mrs. Allen said when you are purchasing your license plate, that is the time to “opt-in” purchasing a plate that says “Kids-First”.

CONSIDER APPROVAL OF WELLNESS BOARD POLICY 8510 ON FIRST READING – Dr. Goodman overviewed some minor changes to the Wellness School Board Policy 8510. Mr. Souder moved and Mr. Miller seconded the motion to approve the Wellness Board Policy 8510 on 1st Reading as presented. Mrs. King questioned the policy as far as parents bringing in fast-food for their students. That we are in no way discouraging parents to come in and have lunch with their student. Mrs. Allen said we encourage parents to come in if they want to eat lunch with their student. Parents can purchase a lunch from our cafeteria and eat with their student. If they bring in fast food, they will be directed to another room to eat with their student. Each building has their own procedures in doing this. The motion was approved with a vote of 4-0.

UNFINISHED BUSINESS –None.

FIELD TRIPS – The school board reviewed the list of field trips.

ANNOUNCEMENTS AND CORRESPONDENCE –

- Evan Beasley finished 7th in State Wrestling. Congratulations to Evan!
- NHS Girls Swim Team placed 5th in the State. Elsa Fretz (who is a sophomore!) is a State Champion in the 50-Yard Freestyle, 2nd place in the 100 Free and was the Burger King Student of the Week! Congratulations!
- Science Olympiad is on their way to State! Good Luck!
- NHS Boys Swim Team is headed to State this weekend. Good Luck!

REQUESTS FOR TRAVEL – Board members reviewed the list of travel requests.

EXPRESSIONS FROM BOARD MEMBERS –

- Mr. Miller mentioned the Science Olympiad Team is going to the State Tournament for the 19th straight year! Congratulations to that group!
- Mr. Souder said it was really a pleasure to see our 2nd and 3rd graders share and get up front. He is sure they are going to wonderfully develop as they go thru the system. That was “sweet”!
- Mr. Eash acknowledged Elsa Fretz that is a State Champion at such a young age – the future looks great!
- Mrs. King thanked everyone for coming to the board meeting tonight. She is especially encouraged when she sees parents involved – coming here to support their students. People often say we are such a good school corporation, and we are. The doors that our students that come into and walk to their classrooms are wonderful and important doors they walk through. However, she still thinks the most important door a child walks through is their own front door. Parents provide support and encouragement to their kids. Students learning something, which is reinforced by their parents, and those parents being involved in the education process - is so critical. We can't do it by ourselves; students always need the support and encouragement from their parents. She is always thrilled to see parents involved and encourages them to always be involved. We need to get our students educated well in our community. Thank you for all the parents that came out this evening and the educators that helped implement this type of instruction in our school corporation. It takes a team and we are proud of the team we have.

OTHER BUSINESS – None.

ADJOURNMENT – Mr. Miller moved and Mr. Eash seconded a motion to adjourn the February 19, 2019 meeting of the School Board of Trustees at 4:47 p.m. The motion was unanimously approved with a vote of 4-0. The next scheduled school board meeting will be on March 5, 2019 at 4:00 p.m. at the Administration Center.

Joanna King, President

Paul Gayler, Vice President

Robert Souder, Secretary

Mitch Miller, Member

Gregg Eash, Member