



56853 Northridge Drive Middlebury, IN 46540 Phone: (574) 825-9425 Fax: (574) 825-9426

**Benefit Contact Sheet**

**Medical:**

Group Administrators (800) 323-1683 [www.groupadministrators.com](http://www.groupadministrators.com)

Claims Adjuster:  
Vicky Whitney (800) 323-1683 ext. 272

PHCS PPO Provider Search (888) 342-7437 [www.multiplan.com/search](http://www.multiplan.com/search)

On-site Clinic - Care ATC (800) 993-8244 [www.careatc.com/patients](http://www.careatc.com/patients)



Akeso Medical Concierge (877) 654-6229 [MCS@akesocare.com](mailto:MCS@akesocare.com)

Teledoc 1-800-Teladoc [www.teladoc.com](http://www.teladoc.com)



**Prescription:**

CVS Caremark (866) 818-6911 [www.caremark.com](http://www.caremark.com)

**Dental/Vision -Health Resources Inc. (HRI):**

Dental provider look up & Benefit details <https://www.insuringsmiles.com>

Vision (800) 999-5431 [www.davisvision.com](http://www.davisvision.com)



**Employee Assistance Program:**

New Avenues (800) 731-6501 [www.NewAvenuesOnline.com](http://www.NewAvenuesOnline.com)

**Life Insurance**

Dearborn National Life Insurance (800) 348-4512 [www.dearbornnational.com](http://www.dearbornnational.com)

**LTD (Long Term Disability)**

Madison National (800) 356-9601 [www.madisonlife.com](http://www.madisonlife.com)

Section 125 Flexible Spending:  
Group Administrators LTD  
LaToya Seaton, representative



**Group Administrators, Ltd.**  
WealthCare Mobile App



(847) 519-1880 Ext 220

<https://gal.wealthcareportal.com>

Annuities:

VEBA - 401a - Employer Paid Contributions- 1% of teacher salary:  
Security Benefit (785) 438-3909

Jim Burkert, representative with (574) 294-2412 [jburkert@vpfgroup.com](mailto:jburkert@vpfgroup.com)  
Vantage Point Financial Group

403b - Employee Contributions - optional; here are the approved providers for this benefit:

<u>Provider Name</u>	<u>Provider Contact</u>	<u>Provider Telephone</u>
Axia Advisory Corp	Keith Shadrack - Plan Advisor	(317) 630-2800
Aspire Financial Services		(866) 634-5873

TRF/PERF Retirement: (888) 236-3544 [www.in.gov/inprs/](http://www.in.gov/inprs/)  
INPRS

Payroll Information:

Doculivery Pay Stubs <https://my.doculivery.com/External/middlebury/Login.aspx>

Employee Self Service  
Time Clock System  
Classified Employees

<http://mcstime/attendance/ess.aew/default>

MCS Benefits

<u>Contact Information</u>	<u>Phone Extension</u>
Josh Yoder - Director of Business	5146
Delores Merrick - Director of Personnel	5009
Lisa Stutzman - Corporate Treasurer	5041
Carlie Davis - Payroll and Benefits Coordinator	5279