



# Middlebury Community Schools

## Transportation Request Form

### 2021-2022 School Year



This form **MUST** be filled in and returned in order for your child to be placed on a bus route.

All parents must Sign, Date, and Return this form to your student's school office, even when no busing is requested.

Middlebury Community Schools allows every student one (1) bus stop for their AM pick-up and one (1) bus stop for their PM drop-off. This is in accordance with the bus transportation **Pick-up & Drop-off Policy**.

Student's Name: \_\_\_\_\_ 21-22 Grade: \_\_\_\_\_

Student ID Number: \_\_\_\_\_ 21-22 School: \_\_\_\_\_

### AM Transportation Request [Out-of-district students will ONLY be bused from KidsCare in the AM (must be registered with KidsCare).]

- My student will NOT ride the bus in the morning.
- Please pick up my student from the bus stop associated with the following address in the morning:

AM Pick-up Address: \_\_\_\_\_ City, Zip \_\_\_\_\_

Relationship to student: *(check one)*

- Home  KidsCare  Child Care *(please specify)* \_\_\_\_\_

### PM Transportation Request [Out-of-district students will ONLY be bused to KidsCare or Boys and Girls Club in the PM (must be registered with KidsCare or Boys and Girls Club).]

- My students will NOT ride the bus in the afternoon.
- Please drop off my student at the bus stop associated with the following address in the afternoon:

PM Drop-off Address: \_\_\_\_\_ City, Zip \_\_\_\_\_

Relationship to Student: *(check one)*

- Home  KidsCare  B&G Club  Child Care *(please specify)* \_\_\_\_\_

I understand and agree that the pick-up and drop-off bus stops associated with the above addresses are the **ONLY** stops my student will be transported to and from each day.

Parent's Printed Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

**\*MUST BE RETURNED\*\*MUST BE RETURNED\*\*MUST BE RETURNED\*\*MUST BE RETURNED\***

Please return to your student's school office.

*\*Please note that every Transportation Request can take up to three days to process and implement.*

Transportation Office Use Only

Reviewed By	Out-of-District?	School Notified	AM Main Bus	AM Transfer Bus	Driver Notified	PM Transfer Bus	PM Main Bus	Driver Notified
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